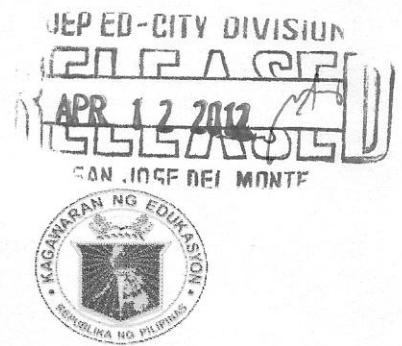




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region 111  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



April 12, 2012

**DIVISION MEMORANDUM**  
No. 70, s. 2012

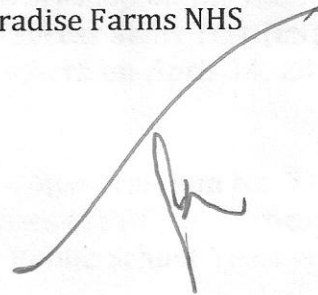
**DIVISION SEMINAR-WORKSHOP ON ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS TO ALL GRADES I AND II PUBLIC SCHOOL TEACHERS**

**TO:** Education Program Supervisors  
Public School District Supervisors  
Heads, Public Elementary Schools

1. This is to announce the conduct of Division Seminar-Workshop on the Administration of the Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and Mathematics to All Grades I and II Public School Teachers on April 14, 2012, 9:00 AM (Saturday) at Division Office Conference Hall.
2. As per DepEd Memorandum No. 12, s. 2012 and DepEd Memorandum No. 31, s. 2012 the Administration of the Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and Mathematics to All Grades I and II Public School Teachers will be on April 15, 2012.
3. The orientation aims to discuss the following:
  - Proper conduct/administration of the test;
  - Security of test materials, delivery, retrieval scheme;
  - Allocation of test material; and
  - Accomplishing NETRC Forms
4. The participants of this orientation are the select Education Program Supervisors, Elementary Public School Heads and Secondary Head Teachers (see Inclosure No. 1).
5. Wide dissemination of this Memorandum is desired.

  
**DR. AMANCIO S. VILLAMEJOR JR., CESO IV**  
Schools Division Superintendent

1. Jennifer E. Quinto - Education Program Supervisor
2. Arthur Francisco - Division Coordinator
3. Emmanuel V. de Mesa - Division Coordinator
4. Dolores Lavilla - PSDS - East District
5. Rolando T. Sotelo - Principal - Kakawate ES
6. Angelina Lim - Principal - Kaypian ES
7. Ma. Theresa M. dela Cruz - Principal - Graceville ES
8. Ramiro Gacosta - Principal - Gumaok ES
9. Raul Panimbatan - Principal - Francisco Homes ES
10. Flordeliza Limon - Principal - Towerville ES
11. Maselinda A. Aculana - Principal - Paradise Farms Community School
12. Zurex Bacay - Principal - San Roque ES
13. Myrna A. Sidamon - Head Teacher - Sapang Palay NHS
14. Joel Jonathan Camero - Head Teacher - Sapang Palay NHS
15. Marissa Godienez - Head Teacher - Sapang Palay NHS
16. Leo Glenn Evasco - Head Teacher - Paradise Farms NHS

A handwritten signature in black ink, consisting of a large, sweeping initial 'A' followed by a smaller, more complex signature.