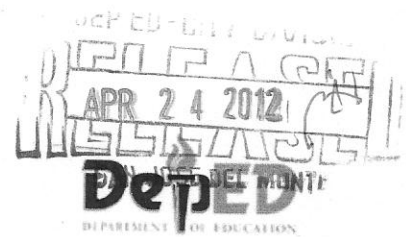




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte  
Bulacan




April 23, 2012

DIVISION MEMORANDUM  
No. 80 s. 2012

**SCHEDULE OF OPEN RANKING FOR MASTER TEACHER II POSITION  
FOR SAN JOSE DEL MONTE WEST DISTRICT**

To: All Education Program Supervisors  
All District Supervisors  
All Elementary School Principals/OICs  
All Elementary School Teaching Personnel

1. The City Schools Division will conduct an open ranking for vacant Master Teacher II position of San Jose Del Monte West District on May 8, 2012 (Tuesday) at 8:30 a.m. at the Division Office Conference Hall, City of San Jose del Monte, Bulacan.
2. Qualified candidates are those who served at least one (1) year as Master Teacher I with demo teaching in the division and has at least 24 M.A. units.
3. Candidates must submit a photocopy of the following documents on May 7, 2012 (Monday) arranged and labeled accordingly and original copy of documents on the day of the open ranking.
  - a. Approved Appointment paper as Master Teacher I
  - b. Transcript of Records (Master's Degree), M.A. curriculum duly certified by the school registrar, certification from the school registrar as to the units earned
  - c. Performance Rating for the last three (3) years
  - d. Certificates and accomplishment reports as subject coordinator or grade chairman/ chairman of special committee/ headed educational research/ coordinator of community project or activity or program/ managed or organized as in-service activity/ authorship/ demo-teaching/ curriculum instructional materials/ effective teaching strategy/ simplification of work/ income generating project.
4. Immediate and wide dissemination of the contents of this memorandum is desired.

  
**DR. AMANCIO S. VILLAMEJOR JR., CESO IV**  
Schools Division Superintendent

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