



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte



Telefax Nos. (044) 815-2815 / 691-6863 + Tel. No. (044) 691-5830  
E-mail address: [deped\\_csjdm@yahoo.com](mailto:deped_csjdm@yahoo.com)

May 22, 2012

To: Public School District Supervisors  
Public Elementary/Secondary School Principals

**DIVISION MEMORANDUM**  
No. 93 s. 2012

### Teacher Induction Program

1. This Office announces the conduct of the **TEACHER INDUCTION PROGRAM ( TIP )** on May 29-31, 2012 at San Jose Del Monte National Trade School from 8:00 a.m.- 5:00p.m.
2. The activity aims to:
  - a. promote and support the welfare of the new teachers in the service;
  - b. develop among the participants the desirable attitude, skills, knowledge and competence so as to become the catalysts of educational transformation and
  - c. help new teachers achieve their full potential as professionals
3. The participants to this training are the newly -permanent pre-school, elementary and secondary teachers SY 2012-2013.
4. Provision for meals and snacks will be charged against the INSET fund.
5. Each participant will receive service credits for their full attendance and maximum participation to the said training.
6. Enclosures No.1 and 2 contain the matrix and working committees.
7. Immediate and wide dissemination of the contents of this Memorandum is hereby enjoined.

  
**DR. AMANCIO S. VILLAMEJOR JR., CESO IV**  
Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. 93 s. 2012

**2012 TEACHER INDUCTION PROGRAM**

<b>TIME</b>	<b>MAY 29</b>	<b>MAY 30</b>	<b>MAY 31</b>
<b>7:00-8:00</b>	<b>ATTENDANCE</b>		
<b>8:00-8:30</b>	<b>Opening Program</b>	<b>Mini-Program</b>	<b>Mini-Program</b>
<b>8:30-10:00</b>	<b>Teacher as a Professional</b>	<b>Rights of a Child</b>	<b>Career Path of Teachers</b>
		<b>Mr. Emmanuel De Mesa</b>	
<b>10:00-12:00</b>	<b>Dr. Leonardo Zapanta</b>	<b>Classroom Management</b>	<b>Teaching as a Reflection of Lifelong Learning</b>
		<b>Mrs. Esperanza Diaz-Cruz</b>	<b>Mrs. Rebecca Zamora</b>
<b>12:00-1:00</b>	<b>LUNCH BREAK</b>		
<b>1:00-2:30</b>	<b>NCBTS- Ms. Violeta De Leon</b>	<b>Behavior Management</b>	<b>BPS Forms</b>
		<b>Mrs. Jennifer Quinto</b>	<b>Mrs. Corazon Loja</b>
<b>2:30-3:00</b>	<b>Health Break</b>		
<b>3:00-5:00</b>	<b>Framework of Basic Education Curriculum</b>	<b>Responsibilities and Rights of Teachers</b>	<b>Closing Program</b>
		<b>Mrs. Jima Cadiz</b>	

Enclosure No. 2 to Division Memorandum No. 93 s. 2012

### WORKING COMMITTEES

**Registration and Attendance:** Mrs. Jima Cadiz  
Mr. Manuel Dela Cruz  
Mrs. Corazon Ignacio  
Mrs. Corazon Loja

**Program and Certificates:** Esperanza Diaz Cruz  
Mr. Arturo Francisco

Schools Division Superintendent  
Public Elementary/Secondary Schools Principals

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DR. AMANCIO S. WILLAMEA, JR., CESO IV  
Schools Division Superintendent