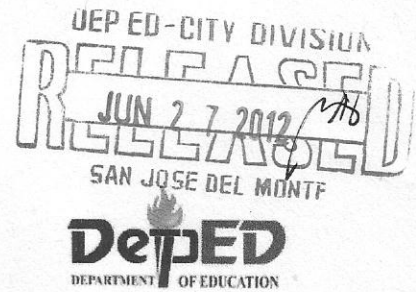




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
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June 26, 2012

**DIVISION MEMORANDUM**  
No. 107 s. 2012

**DIVISION ORIENTATION SEMINAR-WORKSHOP ON THE IMPLEMENTATION OF 40-WEEK CURRICULUM FOR THE UNTRAINED KINDERGARTEN TEACHERS**

To: District Supervisors  
Elementary Principals/School Heads

1. In support to the ongoing policy directions on the universalization of kindergarten education for all children, the Division Orientation Seminar-Workshop on the Implementation of 40-Week Curriculum for the Kindergarten teachers shall be conducted on July 5 (Thursday), 2012 at DepEd Library Hub Bldg. , San Jose del Monte, Bulacan.
2. The objectives of this seminar-workshop are the following:
  - a. to orient the participants on the utilization and implementation of the 40-week kindergarten curriculum;
  - b. to discuss the administration of the Philippine Early Childhood Care and Development (ECCD) checklist.
  - c. And to prepare instructional materials for kindergarten.
3. The participants to this training are all the untrained Kindergarten teachers, this Division.
4. Expenses for meals and training kit are charged to Kindergarten downloaded fund and subject to usual auditing practices.
5. Enclosed are the training matrix, and work committee for the said orientation seminar-workshop.
6. Immediate dissemination of this memorandum is earnestly desired.

  
**DR AMANCIO S. VILLAMEJOR, JR., CESO, IV**  
Schools Division Superintendent

## TRAINING MATRIX

TIME	DAY 1
<b>7:30 AM – 8:30 AM</b>	<b>Registration &amp; MOP</b>
<b>8:30 AM – 9:00 AM</b>	<b>Overview on the 40-Week Curriculum &amp; Characteristics of 5-year Old Children</b> Ms. Jenny E. Quinto
<b>9:00 AM – 9:15 AM</b>	<b>Health Break</b>
<b>9:15 AM – 12:00 NOON</b>	<b>Administration of Philippine Early Childhood Care and Development (ECCD) Checklist</b> Ms. Helen H. Gugulan
<b>12:00 NOON – 1:00 PM</b>	<b>Lunch Break</b>
<b>1:00 PM – 3:00 PM</b>	<b>Preparation of Instructional Materials on the 40-Week kindergarten curriculum</b> Viola Santiago
<b>3:00 PM – 3:15 PM</b>	<b>Health Break</b>
<b>3:15 PM – 5:00 PM</b>	<b>Demo Teaching (MTB-MLE) – Ms. Rhea Valdos</b>

## WORK COMMITTEE

**Registration , Program & Accommodation, Documentation**

**In Charge:** Mrs. Viola Santiago – SJDMWCS

**Documentors:**

Mr. Arthur Francisco  
Mrs. Mhai Villacruz