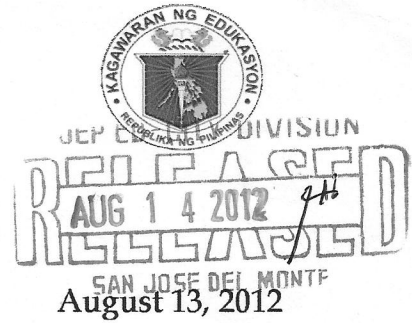




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



Division Memorandum
No. 132 s. 2012

**DIVISION CONFERENCE ON STANDARDIZED ADMINISTRATION OF THE
NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE)**

To: Public/Private Secondary School Heads/OICs
School Testing Coordinators

1. This Division shall conduct the Division Conference on Standardized Administration of National Career Assessment Examination (NCAE) on August 16, 2012 (Thursday), 8:30 A.M. at Division Office, Library Hub .
2. The National Career Assessment Examination (NCAE) to all Third Year High Schools from all public and private secondary schools will be administered on August 29, 2012 as per DepEd Memorandum No. 115 s. 2012.
3. The orientation aims to discuss the following:
 - Proper conduct/administration of the test;
 - Security of test materials, delivery, retrieval scheme;
 - Allocation of test material;
 - Information derived from the individual Certificate of Rating;
 - Utilization and dissemination of findings; and
 - Deployment of room examiners.
4. The participants of this activity are the School Heads and School Testing Coordinators of public and private secondary schools.
5. Immediate and wide dissemination of this Memorandum is desired.

For: DR. AMANCIO S. VILLAMEJOR JR., CESO IV
Schools Division Superintendent

By: 
CYNTHIA V. BERDOS
Education Program Supervisor I