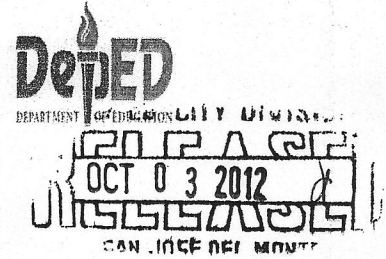




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III  
DIVISION OF CITY SCHOOLS  
City of San Jose del Monte  
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October 3, 2012

**DIVISION MEMORANDUM**

No. 179 s. 2012

TO : Public School District Supervisors  
Elementary & Secondary School Principals/OICs

ATTENTION : School EBEIS Coor./ICT Coor./Gr. Leaders/Curr. Chairmen

FROM : DR. AMANCIO S. VILLAMEJOR JR., CESO IV  
Schools Division Superintendent

SUBJECT : DIVISION HANDS-ON TRAINING ON LEARNERS INFORMATION  
SYSTEM (LIS) FOR PUBLIC SCHOOLS, SY 2012-2013

In line with the full implementation of the Enhanced Basic Education Information System (EBEIS) for both public and private schools, the Learner Information System (LIS) will also be implemented starting this SY 2012-2013 in all public schools, both elementary and secondary and ALS Learning Centers nationwide. Thus, there is a need to conduct orientation and hands-on training for field implementers regarding the operation of this information system.

The Division Hands-on Training on Learners Information System (LIS) shall be conducted by cluster on October 4, 2012 at DepED Library Hub, City of San Jose del Monte. Each school is required to send three participants preferably (1) ICT Coordinator, (1) EBEIS Coordinator and (1) Grade/Yr. Leader/Curr. Chairman. The School Head may attend the said Training in addition to the required participants. The schedule for this training are as follows:

- Cluster 1 (8:30 a.m. -11:59 a.m.) - East District & Sec. Schools (except CHS, SCHS, KaypianNHS, MarangalNHS, MHHHS)
- Cluster 2 (1:15 p.m. - 4:59 p.m.) - West District and the rest of Sec. Schools not included in the morning session

Each participating school shall bring the following:

- 1) Laptop with internet/wifi connectivity;
- 2) Broadband stick;
- 3) Extension cord with at least 2 sockets;
- 4) Masterlist of Pupils/Students for 2012-2013

Expenses to be incurred during the training including food provisions for snacks of participants shall be charged against the Division INSET Fund.

To ensure successful outcome of this activity, all school heads of both public and private schools are advised to prioritize this EBEIS program over all other school or DepED initiated activities.

For your information and strict compliance.