



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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October 19, 2012

DIVISION MEMORANDUM

No. 192 s. 2012

To : **Secondary School Principals/OICs**

ONE DAY TRAINING FOR SECONDARY SCHOOL HEADS

1. With the theme culled from "No Excuse" in pursuit of high performing Secondary Schools in CSJDM, a 1-day training for all secondary school heads and OICs will be held on October 23, 2012 at San Jose del Monte National Trade School from 7:00 A.M. to 5:00 P.M..
2. The objectives of this training are:
 - a. benchmark best practices of secondary schools.
 - b. increase achievement rate of low performing schools.
3. Participants to this training are the secondary school administrators, department heads and OICs of schools.
4. There will be no registration fee to be collected from the participants.
5. Attendance is a must.
6. Wide dissemination of this memorandum is desired.


DR. AMANCIO S. VILLAMEJOR, JR., CESO IV
Schools Division Superintendent