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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III-Central Luzon

D.M. Government Center, Maimpis, City of San Fernando, Pampanga

Website: www.deped3.net ✕ Email: depedreg3@yahoo.com

Telfax: (045) 455-2309

DepED R.O. III

297 JAN 18 2016



DEPED-CITY OF SAN JUAN DEL MONTE

RECEIVED
BY: *Ken* 3-65
DATE: JAN 21 2016
RECORDS 8.27

ADVISORY

To : All Schools Division Office - Maimpis
Subject : CSC 3-Day Live-out Supervisory Development Course (SDC) Track I
Date : January 15, 2016

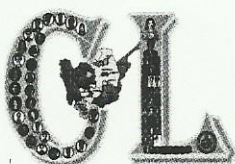
The Civil Service Commission Regional Office III will be conducting a 3-Day Live-out Supervisory Development Course (SDC) Track I on February 10-12, 2016 at the CSCRO Talent Development Hall, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga.

For detailed information, attached is the letter of invitation and nomination form.

[Signature]

M. S. GARMA, CESO V
Regional Director III
Officer In-Charge
Office of the Regional Director

AI/A2/A04





January 13, 2016

Mr. MALCOLM S. GARMA
Officer-in-Charge
Office of the Regional Director
Department of Education
Region III
City of San Fernando, Pampanga

DEPARTMENT OF EDUCATION
REGION III
OFFICE OF THE REGIONAL DIRECTOR

RECEIVED BY: Bern
1-14-16

Attention: All Department/Division/Unit Heads

Dear Mr. Garma:

The Civil Service Commission Regional Office No. 3 will conduct a 3-day live-out **SUPERVISORY DEVELOPMENT COURSE (SDC) Track I** on **February 10-12, 2016** at the **Civil Service Commission RO3 Talent Development Hall, Diosdado Macapagal Government Center, Maimpis, City of San Fernando, Pampanga**.

In this regard, we are inviting you and your officials to share in our thrust of improving basic skills of supervisors focusing on critical competencies required for supervisory effectiveness.

A registration fee of Five Thousand Pesos (Php5,000.00) will be charged each participant to cover meals, training supplies/materials, honoraria for non-CSC speakers, and other incidental expenses. We will be accepting nominations and pre-registration on a **first-come first-served** basis.

Please address check payments to **ESRO3-HRD**, Regional Office No. 3, and should you wish to cancel your confirmation or replace the confirmed participant, kindly inform us as soon as possible through telephone number (045) 455-3244 or email at cscro3hrd@yahoo.com.ph.

Thank you for your continued support of our human resource development programs.

Very truly yours,


Atty. MYRNA V. MACATANGAY
Director IV



Republic of the Philippines
Civil Service Commission Regional Office No.3
City of San Fernando, Pangasinana
Tel/Fax No.: (045) 455-3244 - Email add: cscro3@ yahoo.com.ph

Title of Training Program	Supervisory Development Course Track I
Date of Training	February 10-12, 2016
Venue	CSCRO3 Talent Development Hall, Maimpis, CSF
Printed Full Name	
Nickname	
Position	
Agency	
Office Phone No./Fax	
E-mail address/Mobile No.	
Length of Service in Government	
Highest Educational Attainment	
Civil Service Eligibility	
Special Talents and Skills	
Last Training Attended (Title and Date)	
Civil Status	
Sex	
Age	
Home Address	
Name and Signature of Head of Agency	I hereby authorize the above-stated employee to attend the above-stated training and approve the payment of the corresponding training fee set by CSCRO3.

Official Receipt No. _____ Issued on _____

☐ CSC Regional Office ☐ Local Office