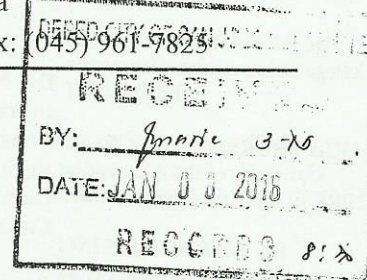
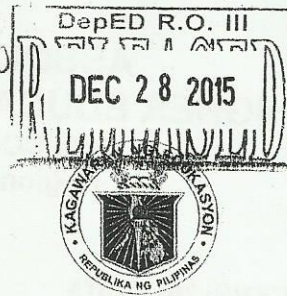




Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION III

DGMC, Maimpis, City of San Fernando, Pampanga

Website: www.deped3.net + Email: region3@deped.gov.ph + Telefax:



ADVISORY

To: Schools Division Superintendents
Heads of Private Higher Education Institutions
Heads of SUCs/LCUs and Private Schools

From: **MALCOLM S. GARMA, CESO V**

Director III
Officer-In-Charge
Office of the Regional Director

Subject: **Annual Regional Conference of Registrars in Region III**

Date: December 22, 2015

The Association Of Registrars of Higher Education Institutions-Region III, Inc. (ARHEI-III) will hold its Annual Regional Conference of Registrars with the theme ***"The K-12 Senior High School Program: Its Implications to Registrarship"*** on February 12, 2016, 8:00 am to 5:00pm at the Social Action Center of Pampanga (SACOP), Maimpis, City of San Fernando, Pampanga. Participants are registrars, assistant registrars, admission officers, liaison officers and those involved in registrar-related activities in all Private Higher Education Institutions, State Universities and Colleges (SUCs), Local Colleges and Universities (LCUs) and public and private basic education institutions in Region III.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes policy* stipulated in DepEd Order No. 9, s. 2005 entitled *Institutionalizing Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

Attached herewith is the letter of ARHEI-III addressed to the Regional Director for your information and guidance.

1296

**ASSOCIATION OF REGISTRARS OF
HIGHER EDUCATION INSTITUTIONS-REGION III, INC.**
c/o COMMISSION ON HIGHER EDUCATION
Region III, City of San Fernando, Pampanga

OFFICERS: 2013-2015

December 16, 2015

Dr. ALMARIO B. GARCIA
College of Immaculate Conception
PRESIDENT

DR. MALCOLM S. GARMA

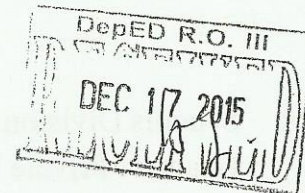
Officer in-Charge, Office of the Regional Director

Ms. MARIA THERESA F. ANGELES
University of the Assumption
Regional Office III

VICE PRESIDENT for Internal Affairs
Diosdado Macapagal Government Center, Maimpis
City of San Fernando, Pampanga

Dr. JOSE M. RAPSING
Colegio de San Juan de Letran
VICE PRESIDENT for External Affairs

Dear Dr. Garma:



Ms. MELLANY P. MEJIA
Angeles University Foundation
SECRETARY

Greetings from the ARHEI - III!

Mr. ELVIN R. VENTUCILLO
Baliuag University
ASST. SECRETARY

We respectfully request for the issuance of indorsement and/or a regional memorandum by your Office regarding the Annual Regional Conference of Registrars spearheaded by the ARHEI-III.

Mr. HANZ L. ROMAGUERA
Holy Rosary Colleges Foundation
TREASURER

The said conference with the theme "The K-12 Senior High School Program: Its Implications to Registrarship" will be held on February 12, 2016, 8:00 am to 5:00 pm, at the Social Action Center of Pampanga (SACOP), Maimpis, City of San Fernando, Pampanga.

Ms. CONSOLACION SOMBILLO
St. Joseph College
ASST. TREASURER

This activity has the following objectives:

1. To provide relevant current information about the K-12 program, specifically of the Senior High School
2. To discuss the implications of the Senior High School Program to school registrars and those involved in related activities
3. To provide continuing professional education among registrars in order to keep them abreast with the current practices and technology pertinent to registrarship.
4. To reinforce the professional camaraderie among ARHEI - III members.

Ms. DIVINA V. DIMAL
College of the Holy Spirit of Tarlac
AUDITOR

Ms. GLORIA R. POLICARPIO
Mabalacat City College
PUBLIC RELATIONS OFFICER

Registrars, Assistant Registrars, Admissions Officers, Liaison Officers, and those involved in registrar-related activities in all Private Higher Education Institutions, State Universities and Colleges (SUCs), Local Colleges and Universities (LCUs) and Public and Private Basic Education Institutions in Region III are invited to this seminar.

DIRECTORS

Dr. FLORDELIZA N. ABESAMIS
Maritime Academy of Asia and the Pacific
Mariveles, Bataan

Ms. ESTHER P. ARIMBUYUTAN
College for Research & Technology
Cabanatuan City

Ms. RAQUEL T. DE JESUS
La Consolacion University Philippines
Malolos, Bulacan

Ms. FLORDELIZA R. LOMBOY
Wesleyan University
Aurora

Mr. GERALD G. MALIT
Ecumenical Christian College
Tarlac City

Dr. MARY ANN R. VILLENA
Richwell College Inc.
San Jose Plaridel Bulacan Ms.

BERNADETTE M. VIRAY
Colegio de Sebastian
City of San Fernando

Ms. CONCEPCION S. VIOLENTA
Subic Bay College
Olongapo City

Mr. LESSANDRO T. YUZON
Angeles City College
Angeles City

The fees to be incurred for the ARHEI- III assembly are the following:

1. Registration fee

a. Early registration fee of Php 800.00 to be paid on or before January 29, 2016 through the ARHEI - III bank account under the name of Association of Registrars of Higher Education Institutions Region III- BPI Zulueta Cabanatuan Branch Account Number 0613059865, or

b. On-site registration fee - Php1,000.00

2. Other fees

a. Renewal of membership and issuance of membership of ARHEI - III Identification card - Php 300.00

b. ARHEI - III T-shirt - Php 250.00 (optional)

Participants are advised to confirm their attendance not later than February 5, 2016 with ARHEI-III Secretary, Mrs. Mellany P. Mejia thru email address: mejia.mellany@auf.edu.ph; telephone numbers: (045) 625-2807 or cellphone numbers: 09167551060 or 09423607412. The validated BPI deposit slip of payment of registration fee and other fees shall be emailed to ARHEI - III for purposes of confirmation of early registration.

Thank you very much for your continued support to ARHEI-III.

Very truly yours,

for: arjones
DR. JOSE M. RAPSING

Chair, Committee on Seminars and Special Projects

Noted by:

[Signature]

**ASSOCIATION OF REGISTRARS OF
HIGHER EDUCATION INSTITUTIONS - REGION III, INC.**

SEC Registration No. CN2014302232
c/o COMMISSION ON HIGHER EDUCATION
Region III, City of San Fernando, Pampanga

CONFIRMATION SLIP

Seminar Theme: *"The K-12 Senior High School Program: Its Implications to Registrarship"*

Participants : Registrars, Assistant Registrars, Admissions Officers, Liaison Officers, and those involved in registrar-related activities in all Private Higher Education Institutions, State Universities and Colleges (SUCs), Local Colleges and Universities (LCUs) and Public and Private Basic Education Institutions in Region III

Date/Time : February 12, 2016, 8:00 am to 5:00pm

Venue : Social Action Center of Pampanga (SACOP), Maimpis, City of San Fernando, Pampanga

Fees

1. Registration fee

a. Early registration fee of Php 800.00 to be paid on or before January 29, 2016 through the ARHEI - III bank account under the name Association of Registrars of Higher Education Institutions Region III- BPI Zulueta Cabanatuan Branch Account Number 0613059865, or

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PARTICIPANTS

Printed Name	Designation	Size of T- shirt
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SCHOOL

Mailing Address _____

E-mail Address _____

Telephone Nos. _____

Mobile Nos. of Contact Person _____

Fax Nos. _____

Printed Name of Contact Person _____

Signature _____

Date _____

Please confirm attendance not later than February 5, 2016 with the ARHEI-III Secretary, Mrs. Mellany P. Mejia thru email address: mejia.mellany@auf.edu.ph; telephone numbers: (045) 625-2807 or cellphone numbers: 09167551060 or 09423607412. The validated BPI DEPOSIT SLIP of payment of registration fee and other fees and this CONFIRMATION SLIP shall be emailed to Mrs. Mejia for purposes of confirmation of early registration.