

Republic of the Philippines
Department of Education
 REGION III
SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE

ANNUAL PROCUREMENT PLAN
FISCAL YEAR 2022

Code (PAP)	Procurement/Program/Project	PMO / End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		
					Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO
OSDS	<i>Procurement of Common-Use Supplies (Consolidated - Operations and Trainings) DBM-PS</i>											
	First (1st) Quarter	Var. Office	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	321,366.43	321,366.43	
	Second (2nd) Quarter	Var. Office	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	202,307.54	202,307.54	
	Third (3rd) Quarter	Var. Office	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	199,194.04	199,194.04	
	Fourth (4th) Quarter	Var. Office	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	199,027.99	199,027.99	

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OSDS	Procurement of Medical, Dental and Laboratory Supplies Expenses											
	Drugs and Medicine	Var. Office	No	Shopping	n/a	n/a	n/a	n/a	GoP	15,000.00	15,000.00	
OSDS	Repair and Maintenance of Office and Other Equipment, Vehicles and Bldgs.											
	Building	Var. Office	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	600,000.00	600,000.00	
	Office Equipment	Var. Office	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	182,000.00	182,000.00	
	Information, Communication and Technology (ICT)	Var. Office	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	30,000.00	30,000.00	
	Motor Vehicles	Var. Office	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	102,000.00	102,000.00	
OSDS	Internet, Mobile and Landline Subscription											
50205030	Mobile	Var. Office	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	336,000.00	336,000.00	
50205020	Internet	Var. Office	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	390,000.00	390,000.00	
	Landline	Var. Office	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	48,000.00	48,000.00	
OSDS	Water and Electricity											
50204010	Water Expenses	Var. Office	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	264,000.00	264,000.00	

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50204020	Electricity Expenses	Var. Office	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,225,000.00	1,225,000.00	
OSDS	Insurance/ Taxes											
	Property Insurance Premium	Admin	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
50215020	Fidelity Bond Premiums	SDS	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	52,000.00	52,000.00	
	Taxes, Duties and Licenses	SDS	No	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	11,000.00	11,000.00	
OSDS	Rentals											
OSDS	Motor Vehicles	SDS	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
ASDS	Quarters	ASDS	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	42,000.00	42,000.00	
OSDS	Gasoline	EF	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	96,000.00	96,000.00	
OSDS	Subscription (Newspaper)	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	18,000.00	18,000.00	
OSDS	Representation	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	48,000.00	48,000.00	
OSDS	Postage and Courier	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	14,400.00	14,400.00	
OSDS	Drinking Water	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
OSDS	Administrative Services											
	Hiring of JO	SDO	No	Direct Contracting	n/a	n/a	n/a	n/a	GoP	324,870.00	324,870.00	
	Security Services	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	400,000.00	400,000.00	

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OSDS	<i>Travelling Expenses / Attendance to Training</i>	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	679,404.00	679,404.00	
OSDS	<i>Other Expenses</i>	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	120,000.00	120,000.00	
OSDS	<i>Meeting of ExeCom</i>											
	Supply and Delivery of Packed Meals	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
OSDS	<i>MANCOM with Schoolheads (Quarterly)</i>											
	Supply and Delivery of Packed Meals	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	56,700.00	56,700.00	
OSDS	<i>PRAISE Committee Activities</i>											
	Outstanding Employee (Monthly)	SDO	No		n/a	n/a	n/a	n/a	GoP	12,000.00	12,000.00	
	Outstanding Employee of the Year	SDO	No		n/a	n/a	n/a	n/a	GoP	23,000.00	23,000.00	
	Natatanging Ina	SDO	No		n/a	n/a	n/a	n/a	GoP	9,000.00	9,000.00	
	Natatanging Ama	SDO	No		n/a	n/a	n/a	n/a	GoP	9,000.00	9,000.00	
	Retirees Appreciation Program	SDO	No		n/a	n/a	n/a	n/a	GoP	60,000.00	60,000.00	
	Search for Outstanding Teacher	SDO	No		n/a	n/a	n/a	n/a	GoP	90,000.00	90,000.00	
	Huwarang Pamilya	SDO	No		n/a	n/a	n/a	n/a	GoP	12,000.00	12,000.00	
	Packed Meals	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	14,250.00	14,250.00	

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OSDS	BAC Meeting/ Bidding											
	Supply and Delivery of Packed Meals	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	64,800.00	64,800.00	
OSDS	HRMPSB Meeting/ Ranking											
	Supply and Delivery of Packed Meals	SDO	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	25,200.00	25,200.00	
OSDS	COA Exit Conference for FY 2020											
50202010	Supply and Delivery of Packed Meals	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	2-08	2-09	GoP	13,950.00	13,950.00	
50202010	Lease of Venue	Finance	No	NP-53.10 Lease of Real Property and Venue	n/a	n/a	2-08	2-09	GoP	4,500.00	4,500.00	
OSDS	Meeting on Downloading and Liquidation of MOOE and Other Funds for School Consumption											
50202010	Supply and Delivery of Packed Meals	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	8-09	8-10	GoP	23,600.00	23,600.00	
50202010	Lease of Venue	Finance	No	NP-53.10 Lease of Real Property and Venue	n/a	n/a	8-09	8-10	GoP	4,500.00	4,500.00	
OSDS	Revisiting FMOM/ GAN for IUs and soon to be IUs									51,500.00	51,500.00	

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50202010	Supply and Delivery of Packed Meals	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	8-09	8-10	GoP			
50202010	Lease of Venue	Finance	No	NP-53.10 Lease of Real Property and Venue	n/a	n/a	8-09	8-10	GoP			
OSDS	Division Seminar Workshop on Reconciliation of Allotment and Releases, Preparation and Consolidation of Financial Reports									122,000.00	122,000.00	
50202010	Supply and Delivery of Packed Meals	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	8-09	8-10	GoP			
50202010	Lease of Venue	Finance	No	NP-53.10 Lease of Real Property and Venue	n/a	n/a	8-09	8-10	GoP			
OSDS	CY 2022 Performance Review and Evaluation											
50202010	Full Board and Lodging	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	11-03	11-11	GoP	549,000.00	549,000.00	
50202010	Bus Rental	Finance	No	NP-53.9 - Small Value Procurement	n/a	n/a	11-03	11-11	GoP	100,000.00	100,000.00	

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50202010	Registration	SDS	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	45,600.00	45,600.00	
OSDS	CES Congress											
50202010	Registration	SDS	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
OSDS	Annual NUCESO											
50202010	Registration	SDS	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	6,000.00	6,000.00	
OSDS	Understanding the Complexities of Sex Gender Identity and Sexuality	LEGAL	No		n/a	n/a	n/a	n/a	GoP	30,000.00	30,000.00	
OSDS	DepEd SJDMC 20th Founding Anniversary											
50202010	Tarpaulin	AOV	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	2,000.00	2,000.00	
50202010	Plaques	AOV	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	30,000.00	30,000.00	
50202010	Supplies and Materials	AOV	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	6,000.00	6,000.00	
OSDS	PBB Orientation and Other Concerns	AOV	No									
OSDS	Senior Citizen and PWD	AOV	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP			
										62,410.00	62,410.00	

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CID	<i>Conduct on the search for Best Audio Virtual Presentation of Science advocacies and Zero-waste</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	4,500.00	4,500.00	
CID	<i>Conduct of the First Division STEM Expo</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	4,500.00	4,500.00	
CID	<i>Conduct the Search for Outstanding SPJ and SPFL teachers and coordinators</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	10,000.00	10,000.00	
CID	<i>Monitor schools' intervention activities on Numeracy</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	500.00	500.00	
CID	<i>Conduct the Administration of Post test on Numeracy using Project AN Assessment Tools</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	500.00	500.00	
CID	<i>Conduct of OnlineContest for National Symbol and Identities</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	10,000.00	10,000.00	

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CID	<i>Validate contextualized learning assessment tool</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	5,000.00	5,000.00	
CID	<i>Pilot test contextualized learning assessment tool</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	5,000.00	5,000.00	
CID	<i>Finalize contextualized learning assessment tools</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	5,000.00	5,000.00	
CID	<i>Reproduce Assessment Tools</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	525,120.00	525,120.00	
CID	<i>Gender and Development (GAD)</i>	CID	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	612,050.00	612,050.00	
SGOD	<i>Training Kits, Supplies, Materials, Equipment, Honorarium</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	2,826,000.00	2,826,000.00	

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SGOD	<i>OK sa Deped -National Dental Health E-Poster making</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	5,000.00	5,000.00	
SGOD	<i>Infographics for WAPP</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	60,000.00	60,000.00	
SGOD	<i>Conduct of English Proficiency Test for Teacher Applicants</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	
SGOD	<i>Conduct of SBM validation</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	20,000.00	20,000.00	
SGOD	<i>Conduct of Quarterly Assessment on Waste Segregation Implementation</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	4,000.00	4,000.00	
SGOD	<i>Conduct Implementation Review and 4th Quarter DMEA</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	58,000.00	58,000.00	
SGOD	<i>Bantay Ligtas na Paaralan</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	33,000.00	33,000.00	
SGOD	<i>Mid-Year Review for FY 2022</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	13,500.00	13,500.00	

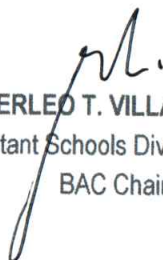
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SGOD	<i>Teacher Induction Program (TIP)</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	50,000.00	50,000.00	
SGOD	<i>HEARTy</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	100,000.00	100,000.00	
SGOD	<i>PRIOR</i>	SGOD	No		n/a	n/a	n/a	n/a	GoP	60,000.00	60,000.00	
SGOD	<i>Webinar on Bridging Gaps for Newlyhired Personnel</i>	SGOD	No	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	70,000.00	70,000.00	
TOTAL:										12,241,000.00	12,241,000.00	-

Prepared by:



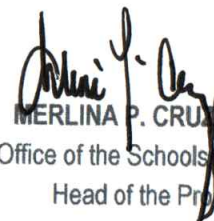
MA. JIMA T. CADIZ
Administrative Officer V
BAC Secretariat

Recommending Approval:



ERLEO T. VILLAROS PhD
OIC-Assistant Schools Division Superintendent
BAC Chairman

Approved by:



MERLINA P. CRUZ, PhD, CESO VI
OIC - Office of the Schools Division Superintendent
Head of the Procuring Entity