



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



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07 June 2017

**DIVISION LETTER**  
No. 28, s. 2017

To: All SDO Personnel

Subject: **ATTENDANCE TO THE CAPACITY BUILDING ON GENDER  
RESPONSIVE ORGANIZATIONAL CULTURE**

This is to remind that all personnel are expected to participate in the Capacity Building on Gender Responsive Organizational Culture per Division Memo No. 80, s. 2017.

However, if anyone cannot attend for valid personal reasons, s/he is expected to report to work as usual. Others who will be on official business are allowed to move from one batch to another.

For the information and guidance of all concerned.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent