



October 17, 2016

DIVISION MEMORANDUM

No. 192 s. 2016

To: Asst. Schools Division Superintendent
CID Chief
Education Program Supervisors
Public School District Supervisors
Elementary and Secondary School Heads
All Others Concerned



SENIOR HIGH SCHOOL CONFERENCE

1. This is to announce the conduct of Senior High School Conference on October 28, 2016 (8:00A.M. -5:00 P.M.) at Sto. Rosario Sapang Palay College.
2. *The conference aims to discuss/ provide updates on the following:*
 - a. SHS Manual of Operations & Other SHS issuances
 - b. Early registration in SHS
 - c. Subject offerings for the second semester, Shifting of Programs & Transfer of Students
 - d. *Teacher needs & Teaching loads for the second semester*
 - e. SHS Facilities, Tools & Equipment
 - f. Learning Resources
 - g. Mentoring in SHS
 - h. Partnership with private schools
 - i. Others
3. Participants to this activity are the following:
 - a. Secondary School Heads
 - b. SHS Coordinators
 - c. SHS Teachers
 - d. SHS Non-Teaching Staff
4. Expenses relative to this activity shall be charged against the downloaded funds for K to 12 Forum subject to the usual accounting and auditing rules and regulations.
5. *Immediate and wide dissemination of this memorandum is desired.*


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent