



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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November 3, 2016

DIVISION MEMORANDUM

No. 216, s. 2016

To: Chiefs CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads

Division Training on Special Education for School Administrators, PSDSs,
and Education Program Supervisors

1. This is to announce the conduct of the Division Training on Special Education Program for all School Administrators, PSDSs, and Education Program Supervisors on December 13, 2016 to be held at Sapang Palay Proper ES.
2. The thrust of this event is to strengthen school administrators' and supervisors' awareness on Special Education Program especially inclusive education.
3. Participants to this activity are all elementary and secondary school administrators and supervisors (PSDSes & EPSes)
4. Details of this training are shown in Enclosure No. 1.
5. Meals of participants shall be charged against SEF subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

TRAINING MATRIX

| Time | Activity |
|---------------------|---|
| 7:30 am – 8:00 am | Registration & MOL |
| 8:00 – 10:00 am | Division Special Education Program Jennifer E. Quinto Visual Impairment Ms. Digna Parcon & Ms. Sharon May Mendoza |
| 10:00 – 10:15 am | Health Break |
| 10:15 am – 12:00 nn | Simulation on Braille Reading & Use of Cane Ms. Beatriz Bongao & Ms. Gina Mejia |
| 12:00 nn – 1:00 pm | Lunch Break |
| 1:00 pm – 2:00 pm | Hearing Impairment & Autism Ms. Maricris Lampaya & Ms. Danalyn Concepcion |
| 2:00 pm – 3:00 pm | Simulation on Sign Language Ms. Anne Dabuet & Ms. Estrelita Sanchez |
| 3:00 pm – 4:00 pm | Video Presentation (Sped Best Practice) |
| 4:00 pm – 4:30 pm | Open Forum |
| 4:30 pm – 5:00 pm | Closing Program |