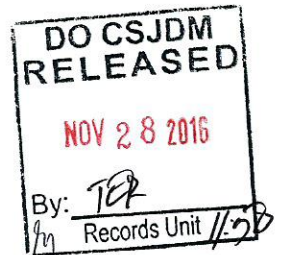




November 22, 2016

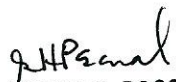
**DIVISION MEMORANDUM**  
No. 242 s. 2016

To: Asst. Schools Division Superintendent  
CID Chief  
Education Program Supervisors  
Public School District Supervisors  
Elementary and Secondary School Heads  
All Others Concerned



**BENCHMARKING ACTIVITY FOR LIBRARY HUB PROJECT SCHOOL COORDINATORS**

1. This Office, in partnership with Knowledge Channel Foundation, Inc., will conduct a Benchmarking Activity on December 8, 2016 at Knowledge Channel and Lopez Museum and Library in Ortigas, Pasig City.
2. This activity aims to further boost the capacities of Library Hub Coordinators in managing school libraries and to provide them with an orientation on the development of multimedia learning materials for classroom use.
3. Participants to this activity are eight (8) CID staff and the Library Hub Coordinators of the fifty two (52) schools in the division.
4. The food and transportation of the participants shall be charged against the Special Education Fund (SEF) subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent