



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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December 12, 2016

DIVISION MEMORANDUM

No. 257 s. 2016

To: All SDO Personnel
All Others Concerned

2016 DIVISION YEAR-END ASSESSMENT

1. This Office will conduct the 2016 Division Year-End Assessment on Friday, December 23, 2016 at the San Jose del Monte Central School Multi-Purpose Hall, City of San Jose del Monte, Bulacan.
2. This activity aims to engage all Division Personnel in assessing 2016 Division activities.
3. Participants to this activity are all Schools Division Office personnel.
4. Meals of the participants shall be charged to the MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

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Commitment-Driven Performance by our Leaders”
“Character-Based Instruction for our Learners”





**2016 DIVISION YEAR-END ASSESSMENT
December 23, 2016**

PROGRAM SCHEDULE MATRIX

7:00 am – 8:00 am – Registration

8:00 am – 9:00 am – Opening Program

Prayer

Renato L. Ignacio
SEPS – Planning & Research

National Anthem

DepED Hymn

Urcesio A. Sepe

EPS II – School Management Monitoring & Evaluation

Roll call of participants

Manuel P. Dela Cruz
SEPS – Human Resource Development

Welcome Remarks

Germelina H. Pascual, CESO V
Schools Division Superintendent

9:00 am – 12:00 nn – Session 1

Accomplishment of Programs and Projects per Division

Ma. Jima T. Cadiz

Admin. Officer V – OSDS

Rolando T. Sotelo, DEM

Chief Educ. Supervisor – CID

Bernadette B. Rosaroso

Education Supervisor – SGOD

12:00 nn – 1:00 pm – Lunch Break

1:00 pm – 5:00 pm – Session 2

Final Review of Individual Performance Commitment & Review Form

Maria Carmen P. Cuenco, Ed.D.

Assistant. Schools Division Superintendent