



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



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February 5, 2018

**DIVISION MEMORANDUM**

No. 25 s. 2018

**DIVISION CONTINUOUS IMPROVEMENT (CI) COACHING**

To: Assistant Schools Division Superintendent  
Division Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Concerned Public Elementary/ Secondary School Heads  
All Others Concerned

1. This Division announces the conduct of the Division Continuous Improvement (CI) Coaching from February 2018 to May 2018.
2. This coaching aims to facilitate the conduct of the school-based CI project of the School CI Teams to which applies the steps in CI Methodology.
3. The Division trained Master Coaches and Master Trainers will visit the participating schools every Friday for coaching and technical assistance .
4. Transportation expenses of the Master Trainers and Master Coaches shall be charged to School Maintenance and Other Operating Expenses (MOOE) /school canteen funds subject to the usual accounting and auditing rules and regulations.
5. Attached as Enclosure no. 1 is the list of School CI and Teams with their corresponding Master Trainers and Master Coaches and the Division CI Focal Persons assignment for monitoring.
6. Immediate and wide dissemination of this Memorandum is desired.

  
for: **GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

School	Coaches/Trainers	Division CI Focal Person
Goldenville Elementary School	Minerva N. Calzado (Towerville ES) Jackelyn M. Santos (Towerville ES)	Epifania F. De Leon
Francisco Homes Elementary School	Ednel S. Garcia (Towerville ES) Erica G. Mojica (Towerville ES) Carolyn W. Oliveros (Towerville ES)	Ruby M. Cagadas
Tungkong Mangga Elementary School	Cenon C. Dela Cruz (BBH ES) Emil J. Lincuna (BBH ES)	Leny B. Delos Reyes
Bagong Buhay E Elementary School	Michelle E. Del Carmen (BBH ES) Rosalinda M. Marquez (BBH ES)	Epifania F. De Leon
Marangal Elementary School	Ernie C. Alcaraz (Muzon Pabahay ES) Jazmin B. Maglonzo (Muzon Pabahay ES)	Ruby M. Cagadas
San Jose Del Monte Central School	Benedicto B. Antonio (Muzon Pabahay ES) Leilanie C. Languian (Muzon Pabahay ES)	Ruby M. Cagadas
Kakawate National High School	Junarlito P. Rondina (SPNHS) Macaria D. Gonzales (SPNHS)	Epifania F. De Leon
Paradise Farms National High School	Eloisa S. Orpilla (SPNHS) Caridad F. Riman (SPNHS) Rebecca T. Talde (SPNHS)	Ruby M. Cagadas
Muzon National High School	Teresa Dela Cruz (SJDM NHS) Merlita Bautista (SJDM NHS) Elena Garucho (SJDM NHS)	Leny B. Delos Reyes
Kaypian National High School	Roseille Dimagiba (SJDM NHS) Maria Gracia Aurelio (SJDM NHS)	Leny B. Delos Reyes