



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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February 14, 2018

DIVISION MEMORANDUM

No. 30, s. 2018

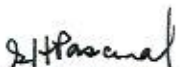
To: Assistant Schools Division Superintendent
Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

ELECTION CALENDAR FOR SUPREME PUPIL GOVERNMENT (SPG) AND SUPREME STUDENT GOVERNMENT (SSG) FOR SY 2018- 2019

1. Pursuant to DepEd Order No. 11 s 2016 "Additional Guidelines on the Constitution and By-Laws of the Supreme Student Government and Supreme Pupil Government in Elementary and Secondary Schools" and DepEd Order No. 47 s. 2014 entitled Constitution and By-Laws of the Supreme Student Government and Supreme Pupils Government in Elementary and Secondary Schools, the following dates shall be observed during the activities of Supreme Pupil Government (SPG) and Supreme Student Government (SSG).

SPG and SSG Activities (To be facilitated by SPG/SSG COMELEC)	Date
Filing of Candidacy	February 19, 2018
Evaluation of Certificate of Candidacy (COC) vis-à-vis Qualifications and Disqualifications	February 21, 2018
Announcement of the Official List of Candidates	February 23, 2018
Campaign Period <ul style="list-style-type: none">• Presidential Election Forum• Campus-Wide Presidential and Vice-Presidential Debates	February 26-27, 2018
Elections	February 28, 2018
Proclamation of Winners	March 05, 2018
Nomination of SPG/SSG Adviser	March 20-21, 2018
Oath Taking Ceremony (SPG/SSG Officers)	March 23, 2018

2. After the Conduct of the SPG/ SSG Elections, the School Heads shall accomplish Enclosure No. 1-Comprehensive Evaluation of the Student Government Election for the School (CESGE) Form as provided. Soft copies shall be emailed to badetski_angel@yahoo.com while, hard copies of the documents are to be submitted to the Schools Governance and Operation Division (SGOD), through the Division Youth Formation Coordinator, on or before **March 14, 2018**.
3. The SGOD shall collate the schools' CESGE Forms and accomplish the Division Consolidated Election Report (DCER) for the SPG and SSG, and shall forward the same to Education Support Services Division (ESSD), Regional Office.
4. For queries or clarifications, please contact 0916-621-9658.
5. For immediate dissemination and compliance.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

Comprehensive Evaluation for SPG/SSG Elections for the Schools (CESGE)
 (to be accomplished in the school level by a representative designated by the School Head)

Component	Indicators	Agree	Disagree	Recommendations
Students Commission on Election (COMELEC)	The students and school admin were well-represented in schools Commission on election (COMELEC)			
	The students and school admin were knowledgeable and prepared for the conduct of the Elections.			
	The students and school admin were actively involved in organizing and running the election procedures.			
	The students and the school admin objectively performed their functions and remained non-partisan during the conduct of the elections.			
Logistics	The Election materials were prepared on time			
	The schedules and deadlines were strictly followed			
	The application forms were made available to all interested students			
Student Engagement	The students were well informed about the purpose of Student Government elections			
	The students were aware of the voting process			
	The students actively participated in the elections			
	The students were encouraged to participate in the student government			
Selection of Candidates	The interested students were given the opportunity to participate in the election			
	All the qualified candidates were considered			
	The application process was objective and in accordance with the DepEd Student Government Election Code			

Campaign	The campaign was orderly, organized, fair and peaceful			
	The campaign was held in accordance with the Deped Student Government Code			
	The election code was effectively enforced			
Voting	The ballots were clear and available			
	The voting was organized and fair			
Counting of Votes	The COMELEC effectively, efficiently, and fairly conducted the counting of votes.			
	The count was fair honest and transparent			
	The announcement was immediate and undisputable			
NAME OF SCHOOL:				
COMELEC Chair's		LEVEL:		
Name & Signature				