



February 21, 2018

DIVISION MEMORANDUM

No. 33 s. 2018

To : Ast. Schools Division Superintendent
CID Chief
Education Program Supervisors
Public Schools District Supervisors
Public Secondary School Heads

SENIOR HIGH SCHOOL PLANNING AND REVIEW CONFERENCE

1. This is to announce the conduct of the *Senior High School Planning and Review Conference* on February 26-28, 2018 at a venue to be announced soon.
2. The conference aims to:
 - a. review the implementation of the SHS program in the division and
 - b. draft the Division Senior High School Implementation Plan for SY 2018-2019.
3. Participants to this activity are listed in Enclosure 1 of this memorandum.
4. Enclosure No. 2 contains the Matrix of Activities while Enclosure No. 3 contains the Working Committees.
5. Expenses of the DO personnel relative to this activity shall be charged to the Division MOOE while those of the school personnel shall be charged to the school MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



Enclosure No. 1 to Division Memorandum No. 33 s. 2018

LIST OF PARTICIPANTS

1. Dr. Rolando Sotelo
2. Marlon Daclis
3. Emmanuel De Mesa
4. Dr. Ruby Cagadas
5. Leny Delos Reyes
6. Amelita Campo
7. Cristina Nogoy
8. Corazon Loja
9. Epifania De Leon
10. Maria Socorro Lindo
11. Angelina Lim
12. Dr. Lydia Velunta
13. Mary Ann Neira
14. Darlan Grajeda
15. Belen Bartolome
16. Merlita Ynciong
17. Conrado Abraham
18. Ma. Felisa Camino
19. Manuel Caliboso
20. Urcesio Sepe
21. Ma. Eleonor del Rosario
22. Jocil Razal
23. Ma. Imperial Del Torre
24. Manuel Payumo
25. Lourdes Robes
26. Alexander Angeles
27. Margarita Joven
28. Perlita Guevan
29. Donn Uriel Buenaventura
30. Julius Villanueva
31. James Tugade
32. Rosemarie Filio
33. Jocelyn Pundavela
34. Nancy Cabuhat



Enclosure 2 to Division Memorandum No. 33 s. 2018

MATRIX OF ACTIVITIES

TIME	Day 1	Day 2	Day 3
7:30 AM-8:00 AM	Opening Program	MOL	MOL
8:00 AM-9:00 AM	SHS Curriculum Offerings in Public and Private Schools	Review of the Implementation of Work Immersion	Senior High School Forms Planning for Reading of Forms
9:00 AM-10:00 AM			
10:00 AM-10:20 AM	Coffee Break		
10:20 AM-11:00 AM	Review of the Implementation of the Curriculum	Review of the Implementation of Work Immersion	Teaching Loads of SHS Teachers
11:00 AM-12:00 PM			
12:00 PM-1:00 PM	Lunch Break		
1:00 PM-2:00 PM	Career Guidance and Youth Formation	Application for Government Permit and Recognition	Development of SHS Implementation Plan for SY 2018-2019
2:00 PM-3:00 PM			
3:00 PM-3:20 PM	Coffee Break		
3:20 PM-4:00 PM	Everything about Assessment	Application for Government Permit and Recognition	Development of SHS Implementation Plan for SY 2018-2019
4:00 PM-5:00 PM			



Enclosure 3 to Division Memorandum No. 33 s. 2018

WORKING COMMITTEES

Committee	Persons-in-Charge
Transportation & Safety	Urcesio Sepe Mary Ann Neira Darlan Grajeda
Programs and Other Activities	Leny Delos Reyes Angelina Lim Conrado Abraham Emmanuel De Mesa
Food	Epifania De Leon Belen Bartolome Amelita Campo Lourdes Robes
Accommodation	Ma. Socorro Lindo Dr. Lydia Velunta Alexander Angeles
Certificates & Administrative Works	Ma. Eleonor del Rosario Jocil Razal Ma. Imperial Dela Torre
Facilitators	Rolando Sotelo Marlon Daclis Ma. Corazon Loja Dr. Ruby Cagadas Cristina Nogoy Merlita Ynciong Ma. Felisa Camino Margarita Joven Perlita Guevan Donn Uriel Buenaventura Rosemarie Filio Julius Villanueva Jocelyn Pundavela James Tugade Nancy Cabuhat
Health & Safety	Manuel Caliboso Manuel Payumo