



March 15, 2018

DIVISION MEMORANDUM

No. 40 s. 2018

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary Schools Heads
All Others Concerned

CORRIGENDUM TO DIVISION MEMORANDUM NO. 39 S. 2018 DIVISION CHECKING OF SCHOOL FORMS FOR THE SCHOOL YEAR 2017-2018

1. Due to the unavailability of School Forms generated from the Learners Information System (LIS) for checking, this Office hereby postpones the Checking of School Forms for Kindergarten, Grades 6, 10, and 12 as follows:

March 21, 2018 - District 1 (am) & District 2 (pm) – Minuyan Elem. School
March 22, 2018 - District 3 (am) & District 4 (pm) - BBA Elem. School
March 23, 2018 - District 5 (am) & District 6 (pm) – SJDM Central School
March 26, 2018 - District 7 (am) & District 8 (pm) - B. Nieto Elem School
March 27, 2018 - District 9 (am) & District 10 (pm) – T. Mangga Elem. School

2. Checking of school forms for Grade 1 to 5 shall be done in the morning and Grades 7 to 9 & 11 in the afternoon following scheduled dates below:

April 10, 2018 - District 1 & 2	April 17, 2018 - District 7
April 11, 2018 - District 3	April 18, 2018 - District 8
April 12, 2018 - District 4	April 19, 2018 - District 9
April 13, 2018 - District 5	April 20, 2018 - District 10
April 16, 2018 - District 6	

3. The raffle of sample classes for kinder, Grades 6, 10 & 12 shall be conducted by the Division Checking Committee (DCC) in the presence of School Checking Committee (SCC) and advisers at the venue on the day of checking.
4. For the information and guidance of all concerned.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent