Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
Division of San Jose del Monte City
Poblacion 1, San Jose del Monte City, Bulacan

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JUN 07 2018
By: 1:44
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June 5, 2018

DIVISION MEMORANDUM
No. 83 s. 2018

To: Assistant Schools Division Superintendent
CID Chief
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

CONDUCT OF PTA ELECTIONS FOR S.Y. 2018-19

1. Pursuant to Deped Order 54 s. 2009, "Revised Guidelines Governing Parents and Teachers Association (PTA) at the School Level", and Deped Order 77 s. 2009, "Guidelines for the Conduct of Elections of Parents and Teachers Association at the School Level and their Federation", the organization and election of PTA officers shall be:
   a. Homeroom- within 15 days from the beginning of school year,
   b. School PTA- within 30 days from the beginning of school year,
   c. Division Federation- within 45 days from the beginning of school year, preferably set by this Office on July 27, 2018 and Oath-Taking ceremony on August 10, 2018.

2. At the start of the school year, the School head shall immediately create election committee (ELECOM) composed of two (2) teachers and 4 parents who shall have over-all supervision over the conduct of elections of the Homeroom PTAs and Board of Directors of the School PTA and its Officers.

   Relative to this, the ELECOM shall conduct background investigation of the School PTA candidates and issue guidelines on qualifications for running as School GPTA Officers.

3. Sec. IV. E of Deped 54 s. 2009, states that the term of office of a Board of Director (BOD) shall be one year from the date of election and no PTA BOD shall serve more than two (2) consecutive terms. Thus, those elected for S.Y. 2016-17, S.Y. 2017-18, shall no longer be allowed to run as School PTA BOD officers for S.Y. 2018-19.

4. Pursuant to Deped Order 83 s. 2010, regarding guardians, only court appointed guardian can be elected as BOD.

5. PTAs are also reminded of R.A. 5546 "An Act Prohibiting the Collection of Contributions from School Children of Public Primary, Intermediate and High Schools and Deped Memo no. 143 s. 2016. "Deped Reiteration of No Collection Policy".

6. Expenses relative thereto are chargeable against school PTA funds subject to usual accounting and auditing procedure.

7. Wide and immediate dissemination of this Memorandum is desired.

GHPascual
GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent