



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
CITY SCHOOLS DIVISION
City of San Jose Del Monte



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June 13, 2018

Division Memorandum
No. 86, s. 2018

To: Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

DRRM SCHOOL BASELINE LINE ANALYSIS AND GEO HAZARD DATA

Reference to the proposed DRRM National Contingency Planning and Regional Action Plan 2018. This Office directs all Public Elementary and Secondary School Disaster Risk Reduction and Management to accomplish and submit the attached data tool. (All sub-annexes are downloadable from the link: [https://tinyurl.com/DepEd CPW-2018](https://tinyurl.com/DepEd_CPW-2018)). Submit the required DRRM-CP Data Extraction Tool – Annexes B.1 to B.4 on or before June 18, 2018 to our DRRM Division focal person at manuel.caliboso@deped.gov.ph.

Attached is the sample of DRRM-CP Data Extraction Tool annexes B.1 to B.4.

For strict compliance,


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

DRRM-CP Data Extraction Tool

Annex B.1. Population and Open Spaces per School

I. Municipality/ City and Field Office

| | | | | | |
|--------|----------|--------------------|----------|------------------------|------------------------|
| Region | Province | Municipality/ City | Barangay | School Division Office | School District Office |
|--------|----------|--------------------|----------|------------------------|------------------------|

II. School and School Site Data

| School ID | School Name | Number of Personnel | Number of Learners | Number of School Buildings | Number of Instructional Classrooms |
|---------------------------------------------------------|-------------------|-------------------------------|-----------------------------------|-------------------------------------------|------------------------------------|
| Longitude | Latitude | Total Campus Lot Area (sq.m.) | | Inside-campus Open Space Lot Area (sq.m.) | |
| Nearest Open Space Lot Area (sq.m.) | Location | Distance from Campus (km) | Securing MOA (Y/N) ^{1,2} | | |
| LGU-designated Open Space Lot Area (sq.m.) ² | Location | Distance from Campus (km) | Securing MOA (Y/N) ^{3,4} | | |
| Other Open Space Lot Area (sq.m.) | Location | Distance from Campus (km) | Securing MOA (Y/N) ^{1,2} | | |
| Land Title (Y/N) ⁵ | Registry of Deeds | EPED Type | EPED Number | | |

¹ Securing MOAs that expressly indicate that DepEd personnel and learners are permitted to use the area as an open space.

² Areas officially communicated by LGUs as Open Spaces

³ Securing MOAs that expressly indicate that DepEd personnel and learners are permitted to use the area as an open space.

⁴ Ibid.

⁵ The succeeding items required are included in the land titles, or any documents that formally transfers ownership to DepEd, issued to the school.

DRRM-CP Data Extraction Tool

Annex B.2. Population and Open Spaces per Office

I. Municipality/ City and Field Office

| Region | Province | Municipality/ City | Barangay | School Division | School District | Office Levels |
|--------|----------|--------------------|----------|-----------------|-----------------|---------------|
| | | | | | | |

II. School and School Site Data

| Longitude | Latitude | Number of Personnel | Number of Offices | Number of Buildings | Total Office Lot Area (sq.m.) | Office Open Space Lot Area (sq.m.) |
|---------------------------------------------------------|----------|---------------------|-------------------|---------------------|-------------------------------|------------------------------------|
| Nearest Open Space Lot Area (sq.m.) | | | | | | |
| | | | | | Location | Distance from Campus (km) |
| | | | | | | Securing MOA (Y/N) ⁶ ? |
| LGU-designated Open Space Lot Area (sq.m.) ⁸ | | | | | | |
| | | | | | Location | Distance from Campus (km) |
| | | | | | | Securing MOA (Y/N) ⁹ ? |
| Other Open Space Lot Area (sq.m.) | | | | | | |
| | | | | | Location | Distance from Campus (km) |
| | | | | | | Securing MOA (Y/N) ¹⁰ ? |
| Land Title (Y/N) ¹¹ | | | | | | |
| | | | | | Registry of Deeds | EPED Type |
| | | | | | | EPED Number |

III. Disaggregated Personnel Data

| Sex | Number of Personnel | Number of School DRRM Team Member Personnel | Number of PWD Personnel | Number of Elderly Personnel |
|--------|---------------------|---------------------------------------------|-------------------------|-----------------------------|
| Female | | | | |
| Male | | | | |

⁶ Indicate if Central Office, Regional Office, Division Office, or District Office.

⁷ Securing MOAs that expressly indicate that DepEd personnel and learners are permitted to use the area as an open space.

⁸ Areas officially communicated by LGUs as Open Spaces

⁹ Securing MOAs that expressly indicate that DepEd personnel and learners are permitted to use the area as an open space.

¹⁰ Ibid.

¹¹ The succeeding items required are included in the land titles, or any documents that formally transfers ownership to DepEd, issued to the office.

DRRM-CP Data Extraction Tool

Annex B.3. Available Resources and Implementing Partners

I. Actual Resources for Offices and Schools

| Office Level ¹² or School | Item | Unit | Actual Quantity | Target Quantity | Resource Description (in 30 words or less) | Resource Location | With Replenishment Mechanism ¹³ (Y/N)? ¹⁴ | Office-in- Charge | Remarks (10 words or less) |
|-----------------------------------------|------|------|--------------------|--------------------|-----------------------------------------------|----------------------|--------------------------------------------------------------------------|----------------------|-------------------------------|
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II. Implementing Partners for Offices and Schools

| Office Level ¹⁵ or School | Partner | Role Description (in 30 words or less) | Partner Location | Contact Person | Contact Details | MOAs ¹⁵ (Y/N)? | Remarks (10 words or less) |
|-----------------------------------------|---------|-------------------------------------------|---------------------|----------------|-----------------|---------------------------|-------------------------------|
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¹² Indicate if Central Office, Regional Office, Division Office, or District Office

¹³ If an item has a scheduled program to be replenished, maintained, or replaced periodically

¹⁴ Ibid.

¹⁵ If the Office or School has a MOA with the particular partner on preparedness relating to the Big One

DRRM-CP Data Extraction Tool

Annex B.4. List of Narrative Updates on Preparedness Measures Taken for the Big One

| Office Level ¹⁶ or School | Region | Province | Municipality/ City | Barangay | School Division | School District |
|---------------------------------------------------------------|--------|----------|---------------------------------------------------------------|----------|-----------------|-----------------|
| Preparedness Measures Taken for Offices (in 30 words or less) | | | Preparedness Measures Taken for Schools (in 30 words or less) | | | |
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¹⁶ Indicate if Central Office, Regional Office, Division Office, or District Office