



June 13, 2018

**DIVISION MEMORANDUM**

No. **86** s. 2018

To: Division Chiefs  
 Education Program Supervisors  
 District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**DIVISION RESEARCH CALENDAR, SY 2018-2019**

- In support of the Department of Education's policy development process, this Schools Division continues to promote and strengthen the culture of research in basic education. To provide financial support to the conduct of research, this Office encourages proponents to avail of the Basic Education Research Fund (BERF) for research projects that focused on the following thematic areas and cross-cutting themes: a) Teaching and Learning; b) Child Protection; c) Human Resource Development; d) Governance; e) Gender and Development; f) Disaster Risk Reduction Management; and g) Inclusive Education.
- All concerned shall observe the following timelines:

Dates	Activities
June 19, 2018	Conduct of Division Conference on Research Management and Call for Research Proposals
June – August, 2018	Technical Assistance to Schools on Research Management
July - August, 2018	Division Capacity Building on Writing Applied and Classroom-Based Action Researches
July 27, 2018	Last Day of Submission of Research Proposals (BERF) to SDO
July 31, 2018	Last Day of Submission of Research Proposals (BERF) to Regional Office (RO)
August 27, 2018	Last Day of Submission of Research Proposals (Non-BERF) to SDO
September 1-15, 2018	Evaluation of Non-BERF Research Proposals by the SDREC
November 5, 2018	Submission of Research Final Outputs to SDO
November 8-9, 2018	Oral Research Paper Presentation & Evaluation
November 15, 2018	4th Division Research Congress
November 19, 2018	Submission of SDO's AR Entries to Regional Office
November 27-29, 2018	Regional Research Evaluation
December 7, 2018	Regional Research Congress

- Immediate and wide dissemination of this memorandum is desired.

  
**GERMELINA H. PASCUAL, CESO V**  
 Schools Division Superintendent

/rli-sgod