



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III

**DIVISION OF CITY OF SAN JOSE DEL MONTE**

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July 24, 2018

**DIVISION MEMORANDUM**

No. 113 s. 2018

To: EPS in Charge of Private Schools  
Public and Private School Administrators/Principals  
All Others Concerned

**DIVISION ORIENTATION / WORKSHOP IN UPDATING BASIC EDUCATION STATISTICS  
AND SCHOOL'S PROFILE FOR BEGINNING OF SCHOOL YEAR 2018-2019 IN THE  
LEARNERS INFORMATION SYSTEM AND ENHANCED BASIC EDUCATION  
INFORMATION SYSTEM TO ALL PUBLIC AND PRIVATE SCHOOLS**

1. The Department of Education has implemented the LIS and EBEIS to establish an accurate and reliable registry of learners and profile of schools, which are vital on its planning and budgeting, allocation of resources and setting operational targets. In line with this program, this Schools Division through the Planning and Research Unit will conduct the Division Orientation/Workshop IN UPDATING BASIC EDUCATION STATISTICS AND SCHOOL'S PROFILE FOR BEGINNING OF SY 2018-2019, IN THE LIS AND EBEIS to all Public and Private Schools.
2. The objectives of this activity are the following:
  - a. Explain the guidelines and the process of conducting collection and updating data and information in the LIS and EBEIS ;
  - b. Capacitate participants on the actual online encoding of learners' data in the LIS and school profiles in the EBEIS;
  - c. Clarify and strengthen the roles and responsibilities of School Heads and ICT/LIS Coordinators; and
  - d. Implore their commitment and participation to the agreed activities and timelines.
3. The Orientation/Workshop shall be conducted in four (4) batches from July 31, 2018 to August 3, 2018, at Starmall Event Hall, City of San Jose del Monte. Participants to this activity are the Schools Heads with one (1) LIS/EBEIS Coordinators per Public and Private school and the Public Senior High School Registrars. Please refer to the enclosed List of Participants for schedule.
4. Each participating school shall bring the following:
  - a. Netbook/laptop/Cellphone with internet/ wifi connectivity;
  - b. Extension cord; and

- c. Profile of learners.
5. Provision for meals and snacks of participants shall be borne by the Schools Division Office chargeable against MOOE fund subject to the usual auditing rules and regulations.
  6. Attendance of all concerned is enjoined.
  7. Immediate and wide dissemination of this Memorandum is desired.

  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent



**LIST OF PARTICIPANTS**

**BATCH 1 - ( JULY 31, 2018 ) : ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**

**BATCH 2- AUG. 1, 2018**

1	ABC Christian Academy, Inc
2	Academia Learning Center
3	Agape Christian School
4	Andreas Kristofer Christian School
5	Angels of God Learning School Inc
6	Benedictian School of Lrg. Foundation
7	Berlin Academy Inc.
8	Berlyn Academy (formerly Berlins Lrg. Ctr., Inc.)
9	Bethuel Christian Academy
10	BF St. Mary's School of San Jose, Inc
11	Bright Child Academy
12	Bulacan Higher Ground Christian Academy
13	Carissa Homes School of St. Theres
14	Childs Faith Foundation, Inc.
15	Corinthills Learning Center
16	Creative Angels Academy
17	Daphney Learning Center (Emmanuel Learning Center)
18	Del Carmen Learning School of Palmera
19	Dela Costa Learning Center
20	Divine Care Learning Center
21	Divine Majesty School
22	Don Onofrey Academy Inc.
23	Door of Faith Christian School
24	Dovedale Academy
25	Elisha Learning Center
26	Emmanuel Christian School
27	Forest Ridge Integrated School Inc
28	Frances Preparatory School Inc.
29	Golden Children Academy
30	GEMPCO Integrated School
31	Graceville Integrated School
32	Gracious Family Learning School, Inc.
33	Hannah Learning Home, Inc.
34	Hannah Learning Home, Townville, Inc.
35	Happy Child Academy & Resources Ctr
36	Headwaters College, Inc.
37	Holy Angels School of Sarmiento, Inc.
38	Holy Family Angels Preparatory School
39	Holy Family School of San Jose Inc.
40	Immaculate Heart of Mary School
41	Jermimeth Academy Inc. (Villa Muzon Campus)
42	JB Smart School
43	JC Excelente Christian Academy Inc
44	Jeptah Learning School, Inc.
45	Johnryn Learning School, Inc.
46	Kidsworld Educational Center, Inc.
47	Kisap Brent School Inc

**BATCH 3- AUG. 2, 2018**

1	La Concepcion College Inc
2	LGLC Child Advancement, Inc.
3	Little David Preparatory School for Kids
4	Living Image Academy + Montessori
5	Lord Jesus Blessed Academy
6	Maranatha Christian Academy of Bulacan, Inc.
7	Maryknoll Child Development Center
8	Mater ET Roi School
9	Miracle Golden Harvest School, Inc.
10	Modern Era Learning Center
11	Mommy's Little Helper Learning Center
12	Montville Centro Escolar of Bulacan, Inc.
13	Nazareth Academy of SJDM
14	Olive Groove School
15	Our Lord's Glory Academy
16	Park Christian Academy, Inc.
17	Perpetual Help Academy
18	Phase M Learning Academy
19	Praise Preparatory Inc.
20	Priscilla Edification Learning School
21	Queen Marys Academy
22	RVS Achievers Academy, Inc.
23	Saint Francis de Assisi Sch of Multiple Intelligence
24	Saint Joseph Academy of Bulacan
25	Sarmiento Homes Academy of SJ
26	School of Our Lady of La Salette-Melody campus
27	SEMB Integrated School
28	Send the Word of Life Christian School
29	Shepherd Christian Academy
30	Smart Starters Montesson
31	Sovereign Grace Christian School
32	St. Anthony de Padua Sch of Kaypian
33	St. Francis Divine College
34	Sta. Monica School Of Bulacan
35	Stallion Homes Learning Academy
36	Steward School, Inc.
37	Sto. Niño Children Educational Aca. Of SJ
38	Sto. Niño Educational Academy of Sn. Jose
39	Sunhaven Information Academy
40	TADS Tutorial Center
41	The Belayer Lrg Aca (The Seth Chrstn Lrg Aca)
42	The Immaculate Mother Academy of Bul. Inc.
43	The Messianic Mission Academe
44	Villa Muzon Learning Center, Inc.
45	Vine Immanuel School of SJDM, Inc.
46	Yeshua's Child Christian Academy, Inc.

**BATCH 4- AUG. 3, 2018**

1	Academia de San Lorenzo Dema-ata, Inc.
2	Alan Hoiganza Memorial School
3	Ateneo Casa Familia Servant of the Poor, Inc.
4	Bestlink College of the Philippines- Bulacan Inc
5	Bnghton School of SJDM, Inc.
6	Bulacan College of Commerce and Trade
7	Bulacan Standard Academy
8	Calvary Christian Academy
9	Christian Ecclesiastical School
10	Christ's Achievers Montessori School
11	Claremont Academy
12	Colegio de San Jose del Monte
13	Colegio De San Gabriel Arcangel
14	Colegio San Agustin
15	College of Saint Anthony
16	College of Saint Adela
17	Community of Learners Academy of San Jose
18	Darwin International School
19	Dominic Institute of Science and Technology
20	Ebenezer Montesson Christian School
21	First City Providential College
22	First Progressive Academy
23	Genesis Christian Academy of SJDM
24	Golden Valley College
25	Great Abrahams Academy
26	Headwaters College - Elizabeth Campus
27	Headwaters College - LTA Campus
28	Japan-Philippines Institute - SJDMC
29	Jarmimeth Academy Inc.
30	Jesus the Greatest Name Christian College
31	Joyful Angels Academy
32	La Concepcion College
33	Lord's Grace Integrated School
34	Microlink Institute of Science and Technology
35	Our Lady of Lourdes Academy
36	Paulette School, Inc.
37	Rain Institute of Hospitality and Technology
38	San Jose Academy of Bulacan, Inc.
39	School of Our Lady of La Salette, Inc.
40	Siena College of San Jose
41	SJDM Cornerstone Academy Inc.
42	Spirit of Joy School
43	St. Margaret School
44	St. Mary Goreth School, Inc.
45	Sto. Rosario Sapang Palay College
46	Village Montesson School
47	Yverdon de Pestalozzi School

**ACTIVITY MATRIX**

	Time	Activity	In-Charge
	8:30am – 9:00am	Registration of Participants	Ms. MARGIE DURO – PDO-I Ms. MARIFE ARANDELA – PDO-I
	9:00am – 9:30am	Opening Program <ul style="list-style-type: none"> <li>➤ National Anthem/SDO Hymn</li> <li>➤ Invocation</li> <li>➤ Roll Call</li>   <li>➤ Welcome Remarks</li> </ul>	Mr. Oddie Sepe – EPS-II  Ms. Merlita Ynciong – SEPS Dr. Noel Burce, EPS II, HRD  Ms. Bernadette B. Rosaroso, EPS for SGOD
	9:20am – 9:30am	Inspirational Message	SDS Germelina H. Pascual, CESO V
	9:30am – 10:15am	Rationale Roles, Responsibilities, Accountabilities & Timelines	Ms. Ma. Felisa Camino – PO-III
	10:15am-10:30am	AM Snack	
	10:30 am – 11:40 am	Updating School Profile In the EBEIS	Mr. Renato L. Ignacio – SEPS- Research
	11:40 am – 12:00 nn	Reminders : Submission of Reports & other Documents	Ms. Robesa R. Hilario, SEPS- M & E
	12:00 nn- 1:00 pm	LUNCH BREAK	
	1:00 pm – 3:30 pm	Q & A on LIS & EBEIS Technical Issues and Problems	Mr. Arthur Francisco – ICTO Mr. Renato L. Ignacio – SEPS-Research Ms. Ma. Felisa Camino – PO-III
	3:30 pm – 3:45 pm	PM Snacks	
	3:45 pm – 4:00 pm 4:00 pm	Ways Forward / Agreement Clearing House	

**Ms. MERLY DM. YNCIONG**

Emcee