



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III – Central Luzon
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
San Ignacio St., Poblacion, City of San Jose del Monte 3023



August 17, 2018

DIVISION MEMORANDUM
No. 124s. 2018

To : Assistant Schools Division Superintendent
Division Chiefs
Science Oriented Elementary & Secondary Public School Heads

SPECIAL TRAINING ON ROBOTICS

1. This is to announce that the conduct of a Special Training on Robotics is scheduled as follows:

School	No. of Teacher Participants	No. of Student Participants	Trainers/ Speakers	Total	Date of Training
Tungkong Mangga Elementary School	6	18	6	30	August 20, 2018
CSJDM National Science High School	9	27	6	42	August 23, 2018
Sapang Palay National High School	10	30	6	46	August 24, 2018

- The activity aims to train science teachers and students on the use of Robotics Kit to foster creativity and innovativeness among learners for the enrichment of the Science Curriculum.
- Teacher-participants must bring their own laptops and are in charge of documentation and future training.
- It is advised that the Robotics Kit be kept in one secured room where a custodian can keep a log of users to avoid loss of parts or pieces.
- Use and dissemination of software which may be subject to license agreement must be installed with caution and restrictions.
- Meals and snacks of participants shall be charged against School MOOE subject to usual accounting and auditing procedures.
- In the absence of teacher participants in their classrooms and in view of Time-On-Task, overseers or seatwork must be assigned to manage affected classes.
- Immediate dissemination of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent