



November 13, 2018

DIVISION MEMORANDUM

No. 227, s. 2018

To: Assistant Schools Division Superintendent
Division Chiefs
Unit Heads
Public Secondary and Elementary School Heads
All Others Concerned

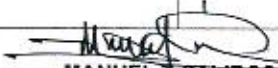
CONDUCT OF SDRRM MANUAL ROLL-OUT TRAINING

1. This Office announces the conduct of SDRRM Manual Roll-Out for all SDRRM Coordinators on November 16, 23 and 29, 2018 at Starmall Event Hall from 8am – 5pm.
2. The activity aims to capacitate and strengthen the participants in Disaster Risk Reduction Management Thematic Areas and Climate Change Adaptation.
3. Enclosure no. 1 contains the training matrix.
3. Provision for meals and snacks shall be charged against DRRM GAA FY 2018 while transportation and other related allowable expenses shall be charged against local school / canteen funds.
5. Immediate dissemination of this Memorandum to all concerned is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

TRAINING MATRIX

TIME	DAY 1	DAY 2	DAY 3
8:00 AM – 8:30 PM	Opening Program	MOL	MOL
8:30 AM – 10:00 AM	School Hazards and Risks <ul style="list-style-type: none"> Purpose Important Definition Comprehensive DRRM in Basic Education <ul style="list-style-type: none"> Legal Basis SDRRM Implementation Support and Mechanism 	STEP 1 Assess (Know your Risks) <ul style="list-style-type: none"> Student-led School Watching and Hazard Mapping Community Hazard Maps Building Inspection including Fire Safety Basic Education Profile School Risk Assessment 	<ul style="list-style-type: none"> School Clean-Up Establishment of Temporary Learning Spaces and Use of Schools as Evacuation Centers Resumption of Classes Learning Materials Provision of Psychosocial Support
10:00 AM – 10:15 AM	Health Break		
10:15 AM – 12:00 NN	Three (3) Pillars of the Comprehensive DRRM in Basic Education <ul style="list-style-type: none"> Pillar I Safe Learning Facilities Risk Identification and Assessment Defining a Conducive and Safe Learning Environment Pillar II School Disaster Management <ul style="list-style-type: none"> Leadership and Coordination Core functions of the SDRRM Team Information Management Protocol School and Community Stakeholders' Engagement and Participation 	STEP 2 Plan (Reduce your Risk) <ul style="list-style-type: none"> Integration of DRRM in the School Improvement Plan Set Up the School DRRM Team Brigada Eskwela: School Safety and Preparedness Checklist (DM 41, s 2015) Early Warning Systems Update and Post Emergency Numbers Establish a Student-Family Reunification Plan Education Continuity Plan: Identification of Temporary Learning Spaces and Resumption Strategies 	STEP 4 Monitor, Evaluate, and Report <ul style="list-style-type: none"> Review Implementation of Safety and Preparedness Measures and Protocols Integrate the Assessment Results in School Planning Learn From Past Disasters Monitor, Evaluate, and Report Interventions Before, During, and After a Disaster
12:00 NN – 1:00 PM	Lunch Break		
1:15 PM – 3:00 PM	<ul style="list-style-type: none"> Student-led Activities Staff and Training Support Education Continuity Plan School DRRM Summary Preparedness: Before a Disaster Response and Early Recovery: During and After Disaster Pillar III Risk Reduction and Resilience Education DRRM Integration in the K to 12 Curriculum 	<ul style="list-style-type: none"> Resumption Strategies Evacuation Plan and Protocols, Including Evacuation Procedures for Elderly, Young Children and Persons with Disabilities Continuous Conduct Evaluation of Multihazard Drill, Including the Practice of Evacuation Protocol Family Preparedness Plan 	<ul style="list-style-type: none"> Forms and Figures Outputs
3:00 PM – 3:15 PM	Health Break		
3:15 PM – 5:00 PM	<ul style="list-style-type: none"> Co-Curricular Activities Learning Materials and Strategies National Greening Program 	STEP 3 implement your Plan, and be Flexible <ul style="list-style-type: none"> Immediate Monitoring of the Effects of the Hazard School Personnel Tracking Student-Family Reunification Protocol 	<ul style="list-style-type: none"> Over view of Basic Training Design VAK Learning Styles Self-Assessment Questionnaire Closing Program


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