



November 23, 2018

DIVISION MEMORANDUM

No. 233 s. 2018

TO: Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

DIVISION TRAINING-WORKSHOP ON ICT/ENTREPRENEURSHIP FOR TLE TEACHERS

1. This Office announces the conduct of the Division Training –Workshop on ICT/Entrepreneurship for TLE teachers on November 26-28, 2018, 8:00 am to 5:00 pm, Division Library Hub.
2. This training aims to equip teachers with basic and advanced knowledge and skills in ICT/Literacy and Entrepreneurship to enhance their capability in instruction.
3. Participants to this activity include 1 grade 9 and 1 grade 10 TLE teachers per school identified by the School Heads. They are required to bring lap top, broadband, and extension cord.
4. Attached are the following:
 - a. Enclosure No. 1: Training Matrix
 - b. Enclosure No. 2: List of Participants
5. Expenses related to this activity shall be charged against Division Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing procedures.
6. Immediate dissemination of this memorandum to all concerned is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

**Division Training-Workshop on ICT/Entrepreneurship for TLE Teachers
Training Matrix**

TIME	DAY 1	DAY 2	DAY 3
7:30	Registration	MOL	MOL
8:00-8:30	Opening Program		
8:30-10:00	Characteristics and Challenges of 21 st Century Teachers (Ruby Cagadas-SDO)	Office Mix (Rosemarie Dolosa Marangal NHS)	MS Excel (Fatima Valdez-SJDMN HS)
10:00-10:30	Morning Break		
10:30-12:00	Enhancing Teaching Techniques: ICT Integration (Arlene Solano-Sto. Cristo HS)	Office Mix-Workshop	MS Excel-Workshop
12:00-1:00	Lunch Break		
1:00-3:00	Sketching (Sunny B. Ojeda-SJDMN Trade School)	High Impact Presentation Skills (Ma. Eleanor Del Rosario-SDO)	Closing Program
3:00-3:30	Afternoon Break		
3:30-5:00	Sketching-Workshop (Sunny B. Ojeda-SJDMN Trade School)	High Impact Presentation Skills-Workshop (Ma. Eleanor Del Rosario-SDO)	

TLE PARTICIPANTS FOR THE DIVISION TRAINING-WORKSHOP ON ICT/ENTREPRENEURSHIP FOR TLE TEACHERS

TEACHER-PARTICIPANTS	SCHOOL
Mark Joseph V. Badeo	Minuyan National HS
Theresa Pearly A. Aquino	Minuyan National HS
Mary Cris D. Cardines	Sto. Cristo National HS
Edelyn D. Prila	Sto. Cristo National HS
Jocelyn C. Bartolome	SJDM National Trade School
Razhel D. Demdam	SJDM National Trade School
Maria Teresa S. Rivero	Graceville National HS
Vilma V. Sarmiento	Graceville National HS
Rizzalyn V. Velasco	Marangal National HS
Ma. Theresa C. De Leon	Marangal National HS
Shirley V. German	Towerville National HS
Genelyn I. Jacaba	Towerville National HS
Grace Glory G. Gaitan	Citrus National HS
Rechelle S. Sullano	Citrus National HS
Lynie G. Vamal	San Martin National HS
Michael Joseph G. Rico	San Martin National HS
Fe S. Ampo	Paradise Farms National HS
Everlyn B. Vacaro	Paradise Farms National HS
Levy M. Soriano	Kakawate HS
Mark Anthony A. Sioco	Kakawate HS
Rodolfo J. Nelmida Jr.	SJDM Heights HS
Geraldine A. Estallo	SJDM Heights HS
Francisco G. Bazarte	Muzon HS
Arvin D. Furio	Muzon HS
Jose B. Hizon	SJDM National HS
Asuncion B. Potrido	SJDM National HS
Thelma L. Manabat	Muzon Harmony Hills HS
Jennette DF. Santos	Muzon Harmony Hills HS
Ma. Theresa M. Camitoc	Kaypian NHS
Jocelyn A. Esmoso	Kaypian NHS
Virginia M. Ellen	Sapang Palay National HS
Roel O. San Juan	Sapang Palay National HS

Technical Work Group:

Cheryl Ygay- Marangal HS

Roda Reyes- Kakawate National HS

Prepared by:

Ruby M. Cagadas
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 EPS-TLE