



December 3, 2018

DIVISION MEMORANDUM
No. 247s. 2018

TO: Assistant Schools Division Superintendent
Division Chiefs
Public and Private Secondary School Heads
All Concerned Division Personnel

**DIVISION ADMINISTRATION OF 2018 NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE)
FOR GRADE 9 STUDENTS**

1. Per DepEd Memorandum No. 185, s. 2018, this Office shall administer the National Career Assessment Examination (NCAE) for School Year 2018-2019 to all Grade 9 students in all public and private secondary schools with DepEd permit to operate or government recognition on December 12 and 13, 2018 (Wednesday & Thursday).
2. Relative to this, a division orientation will be held on December 7, 2018 (Friday) at Starmall Events Center, Kaypian, City of San Jose del Monte. Participants to this activity shall be **one (1) chief examiner or school testing coordinator per school**.
3. The following shall be discussed on the said Orientation:
 - Proper conduct/administration of the test;
 - Security of test materials, delivery and retrieval scheme; and
 - Allocation of test materials
4. Immediate and wide dissemination of this Memorandum is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education

29 NOV 2018

DepEd MEMORANDUM
 No. **185**, s. 2018

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION
 FOR SCHOOL YEAR 2018-2019**

To: Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Schools Division Superintendents
 Public and Private Secondary School Heads
 All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of the schools division and secondary schools personnel, shall administer the **National Career Assessment Examination (NCAE) for School Year 2018-2019** from December 12 to 13, 2018 to all Grade 9 students in public and private schools nationwide. This is pursuant to DepEd Order (DO) No. 55, s. 2016 entitled **Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program** and DO 25, s. 2018 entitled **School Calendar for School Year 2018-2019**.
2. In the event that some schools divisions will receive the testing materials beyond December 11, 2018, they can administer the test in their most convenient time as determined by the schools division superintendent (SDS).
3. The authorized forwarder shall deliver and retrieve the test materials at least a week before and a day after the test administration, respectively, except for the National Capital Region (NCR) schools divisions, which shall be delivered two days before the test administration.
4. For more information, contact the **Bureau of Education Assessment-Education Assessment Division**, Department of Education Central Office, 2nd Floor Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 631-2589 or email at bea.cad@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
 Secretary

References: DepEd Order Nos.: (55, s. 2016 and 25, s. 2018)
 To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT
 BASIC EDUCATION

EXAMINATION
 LEARNERS

SCHOOLS
 TEST

SMMA, DM Administration of the NCAE for SY 2018-2019
 0855 - November 7/26, 2018