

Republic of the Philippines DEPARTMENT OF EDUCATION Region III – Central Luzon



DO CSJDM RELEASED

SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY

San Ignacio St., Poblacion, City of San Jose del Monte 3023

December 3, 2018

DIVISION MEMORANDUM

No255s, 2018

To : Assistant Schools Division Superintendent

Division Chiefs

Education Program Supervisors Public Schools District Supervisors

Public Secondary/ Elementary School Heads

All Others Concerned

2018 DIVISION SEARCH FOR OUTSTANDING VOLUNTEERS & STAKEHOLDERS (SOVS)

- This Office announces the conduct of 2018 Division Search for Outstanding Stakeholders which aims
 to highlight the exemplary performance and dedication of Filipino Volunteers/stakeholders in helping
 people and communities and recognize the role of volunteerism for nation building.
- All public school heads can nominate one (1) stakeholder for each category using Enclosure No. 1
 together with the complete set of supporting documents which shall be submitted to the SGOD Unit
 (Attn: Merlita D. Ynciong, Senior Education Program Specialist) not later than December 20, 2018.
- 3. Enclosure No. 2 indicates the Mechanics of the search.
- The Awarding ceremony will be held on December 27, 2018, Thursday, 9:00 A.M.. at Events Hall, Starmall, S.IDMC
- 5. The Division Screening and Selection Committee shall be composed of SGOD:

Chair: SGOD Chief V-Chair: EPS-I –SGOD

Members: SEPS, EPS II, PDO I-II

Thus, the said committee will conduct the preliminary round on December 21, 2018 of the search process which includes paper screening and validation of all the documents.

Expenses relative to this activity shall be charged against the GAA subject to the usual accounting and auditing procedures.

Immediate dissemination of the Memorandum to all concerned is earnestly desired.

SHPaseral GERMELINA H. PASCUAL, CESO V

Schools Division Superintendent

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Enclosure No. 1 to Division Memorandum No. 255 2018

2018 DIVISION SEARCH FOR OUTSTANDING STAKEHOLDERS (SOS)

	the second of	NOMINATION FORM
-	INDIVIDUAL CATEGORY	
	GROUP CATEGORY	
N	OMINEE'S PROFILE:	
Ç	Name of Stakeholder:	
· ii	Date of Birth:	3. Age:
2	Permanent Address:	
88	Telephone No.: Fax No.: Mobile Number:	6. Email:
6	Name/s and Address/es of Volunteer Organization	s the nominee is presently affiliated:
	Duration of volunteer engagement: From	to
1.	Commitment: Provide assistance both logistics	and technical in the project development and local resource
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2.	Adherence: Advocate social mobilization through networking and linkages towards the provision of support in school facilities improvement and instructional technology, teachers' and learners' support package and senior high school support package in the attainment of DepEd's Vision and Mission.
3.	Principle of Co-Participation/Shared responsibility: Actively participates in the planning stage and implementation and co-prepares action programs that are responsive to the needs of the institution (school). Please provide evidences.

	- 25		y attributed to the nominee. Use a	
Project/Activity	Duration	Target groups/beneficiaries	Outputs and/or Outcomes (include projects initiated, innovations introduced, resources generated, volunteers mobilized, Deed of Donation, Deed of Acceptance & ASP Forms 1-4 as applicable, etc.)	Partner institutions/ Contact Persons & Telephone/Email
UBMITTED BY:				
Name and Signature	r			
Designation:				
Name and Address of	of Organization			
Home Address:	•			
Tel No./Fax No./Mob	ile No.			
Email:				

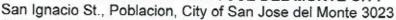
Website: www.depedcsjdm.weebly.com/e-mail: deped_csjdm@yahoo.com/telefax: (044)815-2815

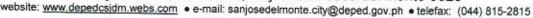


Republic of the Philippines DEPARTMENT OF EDUCATION

Region III







Enclosure No.2 to Division Memorandum No. 255 s. 2018

MECHANICS FOR THE 2018 DIVISION SEARCH FOR OUTSTANDING STAKEHOLDERS (SOS)

(Individual and Organization)

The following are the guidelines for the Search:

- Stakeholder/s and/or volunteer/s refer/s to individual, not-for-profit, non-government organizations of any kind
 and corporate institutions that support the public educational system via cash and in kinds including projects
 spearheaded for the benefits of the learners. The donations/supports are in the areas of school facilities
 improvement, IT support packages, learners' and teachers' support package, and SHS support package;
- The Search has two categories: a. Individual b. Organization. Accomplishments for this Search have a minimum of (1) one year duration.
- 3. Each school is entitled and encouraged to nominate (1) one stakeholder for each category mentioned hereof;
- Nomination of possible stakeholder-awardees rest on the school head of the school concerned and properly indorsed in the Division Records Section on or before <u>December 20, 2018 duly stamped by the Division</u> <u>Record Section.</u>. Self-nomination is not allowed;
- The attached Enclosure No. 1 should be fully filled-up for thorough evaluation by the Search Committee. Additional sheet/s as needed is/are encouraged as deemed necessary;
- 6. The Nomination Form for the two categories must be duly supported by the following means of verification:
 - 6.1 Brigada Eskwela Form 7 (pls. attached copy of the BE Accomplishment Report where the stamped Division Record Section are seen and verified)
 - 6.2 Brigada Eskwela Form 5 (pls. attached copy of the BE Accomplishment Report where the stamped Division Record Section are seen and verified)
 - 6.3 Quarterly ASP Report duly received by the Schools Division Office
 - 6.4 Deed of Donation and Deed of Acceptance duly accomplished (pls. attached the portion of the BE Report or Quarterly Reports duly stamped and received by the Division Records Section)
 - 6.5 Other relative reports that can be shown as a proof/s provided the said Report are duly received by the Division Record Section
- 7. The Selection Criteria are as follows:
 - 7.1 Qualities of the Stakeholder/Stakeholder/Volunteer Organization (Commitment, adherence to the Vision and Mission of Deped, Principle of Co-Participation/shared responsibilities) with evidences

 - 7.4 Duration of Stakeholder/s support to the public educational system----- 10%

100%

- Total
- Prizes for the Top 20 Stakeholders shall receive Certificate & Plaque of Recognition.
 The decision of the Search Committee is final and executory.

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