



December 19, 2018

DIVISION MEMORANDUM

No. **263**, s. 2018

TO: Assistant Schools Division Superintendent
Division Chiefs
All Public and Private Senior High School Principals/School Administrators
All Concerned Division Personnel

**ADMINISTRATION OF BASIC EDUCATION EXIT ASSESSMENT (BEEA)
FOR GRADE 12 SY 2018-2019**

1. This Office announces the conduct of the **Basic Education Exit Assessment** for Grade 12 learners, School Year 2018-2019, to take place in the first quarter of 2019.
2. Relative to this, a Division orientation will be held on January 18, 2019 (Friday) at Starmall Events Center, Kaypian, City of San Jose del Monte. Participants to this activity shall be **one (1) chief examiner or school testing coordinator per school**.
3. The following shall be discussed:
 - Proper conduct/administration of the test;
 - Security of test materials, delivery and retrieval scheme; and
 - Allocation of test materials
4. Immediate and wide dissemination of this Memorandum is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent