



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III – Central Luzon
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY
San Ignacio St., Poblacion, City of San Jose del Monte 3023



February 7, 2019

DIVISION MEMORANDUM
No. 19 s. 2019

To: Assistant Schools Division Superintendent
Division Chiefs
Public Elementary & Secondary School Heads
All Others Concerned

WORKSHOP-ORIENTATION ON THE CONDUCT AND IMPLEMENTATION OF WATER, SANITATION AND HYGIENE IN SCHOOLS (WINS) POLICIES AND PROGRAMS

1. Per DepEd Order No. 10, s. 2016, this Office announces the conduct of an orientation on the implementation of the Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program on February 20-22, 2019, 08:00AM to 05:00PM at a venue to be announced soon.
2. The said orientation aims to:
 - explain the project WINS Implementing Guidelines
 - discuss the standards in on-line reporting and validation cycle and
 - appreciate the incremental approach to WINS.
3. Attendees to the workshop-orientation on the following days are as follows:
 - Day 1- Public Elementary and Secondary School Heads, School Health & IT Coordinator
 - Day 2- School Health Coordinator
 - Day 3- School IT Coordinator
4. Day Three (3) participants are expected to bring a laptop, broadband & extension cord.
5. Enclosure No. 1 contains the Matrix of Activities.
6. Expenses relative to this activity shall be charged against Division MOOE while transportation expenses to School funds subject to the usual accounting and auditing procedures.
7. Immediate and wide dissemination of this Memorandum is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



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Enclosure No.1. to Division Memo No. **019** s.2019

WORKSHOP-ORIENTATION ON THE CONDUCT AND IMPLEMENTATION OF WATER, SANITATION AND HYGIENE IN SCHOOLS (WINS) POLICIES AND PROGRAMS

TIME	DAY 1	DAY 2	DAY 3
07:30AM-08:00AM	REGISTRATION		
08:00AM-08:30AM	Prayer/National Anthem	MOL Medical and Dental Team	MOL Medical and Dental Team
08:30AM-09:00AM	Opening Program: Welcome Remarks: Esperanza Diaz-Cruz SGOD-Chief Inspirational Message: Gemelina H. Pascual, CESO V Schools Division Superintendent	Health Education and Sanitation in School MELSAN R. DAZA, RN EHCP Focal Person	Sustainable and Holistic Health and Nutrition Programs -Overview for the Food preparation and handling in all Schools meet the Standards of the Safety Manual ETHEL JOY A. QUERIDO, RN School-Based Feeding Program
08:30AM-10:00AM	Project WINS Implementing Guidelines MARY ANN L. SORIANO, MD Medical Officer III		
10:00AM-10:15AM	SNACKS	SNACKS	SNACKS
10:15AM-12:00NN	Incremental approach to WINS in School MARY LEI JANE R. BATAN, RN WINS Focal Person	Deworming in Schools ADELYNNE JOIE M. BIJASA, RN School-Based Immunization Focal Person	WINS Monitoring & Evaluation MARY LEI JANE R. BATAN, RN WINS Focal Person
12:00NN-01:00PM	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
01:00PM-03:00PM	Comprehensive School Safety relative to WINS Program MANUEL T. CALIBOSO PDO II	Enhancement on the implementation of Tooth Brushing Drill in Schools JENNIFER F. FUENTES, DMD Dentist II	Part I: WINS Online Monitoring System -Overview WINS Monitoring Process (Data Submission; Report Generation) -Online reporting and validation cycle ARTHUR F. FRANCISCO ITO-I
03:00PM- 03:15AM	SNACKS	SNACKS	SNACKS
03:15PM-04:00PM	School Facility Engr. ISAAC JAY B. SALINAS Division Office Engineer	Age-appropriate Health and Hygiene Practices relative to Adolescent Reproductive Health Education (ARH) RAYMUNDO G. VILLENA, RN ARH Focal Person	Creation of Online Monitoring System (OMS) Account ARTHUR F. FRANCISCO Division IT Officer
04:00pm-05:00pm			CLOSING PROGRAM