



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III – Central Luzon  
**SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY**  
San Ignacio St., Poblacion, City of San Jose del Monte 3023



April 15, 2019

**DIVISION MEMORANDUM**

No 062, s. 2019

TO: Assistant Schools Division Superintendent  
Division Chiefs  
Public Elementary and Secondary School Heads and Assistant Principals  
All Others Concerned

**CONDUCT OF THE SEMINAR ON RPMS RETOOLING AND UPDATES ON SCHOOL MANAGEMENT**

1. This Office will conduct the Seminar on Results-Based Performance Monitoring System (RPMS) Retooling and Updates on School Management on April 22-24, 2019 at a venue to be announced later.
2. The activity aims to:
  - a. Reinforce the knowledge and understanding of school heads and further capacitate them on the use of and protocols for the different PPST-based RPMS assessment tools for teachers;
  - b. Provide updates on issues and trends pertinent to school administration; and,
  - c. Rate school heads on their performance in SY 2018-2019.
3. Participants listed in Enclosure No. 1 are expected to bring a laptop, a copy of their self-rated OPCRFS, data on number of teachers with position title and subject/s taught, and supporting documents that serve as means of verification (MOVs).
4. The Matrix of Activities is attached as Enclosure No. 2.
5. Expenses incurred in this activity shall be charged against the Division MOOE while transportation to the venue will be borne by the school MOOE subject to the usual accounting and auditing rules.
6. Immediate dissemination of this memorandum to all concerned is enjoined.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

## SEMINAR ON RPMS RETOOLING AND UPDATES ON SCHOOL MANAGEMENT

## LIST OF PARTICIPANTS

No.	First Name	M.I.	Last Name	Suffix ( Jr., III )	Gender	Position / Designation	Station / School
1	ROLANDO	T	SOTELO		Male	Chief ES	SDO - OSDS
2	MANUEL	P	DELA CRUZ		Male	SEPS - HRD	SDO - SGOD
3	ARTHUR	F	FRANCISCO		Male	ITO - I	SDO - OSDS
4	RAYMOND	G	VILLENA		Male	Nurse II	SDO - SGOD
5	ALEXANDER	D	ANGELES		Male	VSA - I	SJDM Nat'l Trade School
6	ANN LIZA	R	LEPASANA		Female	Asst. Principal II	CSJDM Nat'l Science High School
7	ANNIE	C	JOAQUIN		Female	Principal III	Muzon High School
8	ANTONIO	D	DONCILLO		Male	Head Teacher I	San Roque Elem. School
9	CAROLYN	W.	OLIVEROS		Female	Principal I	Dulong Bayan Elem. School
10	CHITO	M	REPOREN		Male	Principal III	Bagong Buhay E Central School
11	CHONA	C	DULAY		Female	Asst. Principal II	Minuyan Nat'l High School
12	CHRISTOPHER	B	ALBINO		Male	Head Teacher V	Ricafort Elem. School
13	CRISTINA	T	SANTIAGO		Female	Principal II	Kakawate Nat'l High School
14	DAISY	DC	IFURONG		Female	Asst. Principal II	Kakawate Nat'l High School
15	DANILO	A	CASAS		Male	Principal III	Paradise Farms Nat'l High School
16	DIANA LYN	A	PALAGANAS		Female	Principal I	Heroesville Elem. School
17	EDWIN	SD	ADRIANO		Male	Asst. Principal II	San Jose del Monte Nat'l TS
18	ELISA	U	JARABE		Female	Principal I	Sto. Cristo Nat'l High School
19	EPPIE	M	BASWEL		Female	Principal II	Lawang Pare BBI Elem. School
20	EVANGELINA	A	GALVEZ		Female	Principal I	Gaya-Gaya Elem. School
21	FLORDELIZA	M	LIMON		Female	Principal IV	Tungkong Mangga Elem. School
22	FLORIDA	G	GONZALES		Female	Principal II	Sapang Palay Nat'l High School
23	FRANCIS	T	TABUZO		Male	Master Teacher II	San Manuel Elem. School
24	FRANCISCO	M.	POLICARPIO		Male	Principal II	Goldenville Elem. School
25	GENOVEVA	R.	MENDOZA		Female	Principal II	Graceville Elem. School
26	GERONIMO	M	GUILALAS	JR.	Male	Principal I	Graceville Nat'l High School
27	GINA	B.	YONQUE		Female	Principal I	Kakawate Elem. School
28	IRNA	D	MEJIA		Female	Principal I	Marangal Nat'l High School
29	JOCELYN	A.	SAN DIEGO		Female	Principal I	Partida Elem. School
30	JOEL JONATHAN	O.	CAMERO		Male	Principal I	San Martin Nat'l High School
31	JOYCELYN	M	LANOZO		Female	Asst. Principal II	Kaypian Nat'l High School
32	JULIETA	Y.	BALITA		Female	Principal II	Bagong Buhay A Elem. School
33	KIMBERLEE	M.	DE LEON		Female	Principal I	Bagong Buhay F Elem. School
34	KRISTEL MAY	G.	BERNARDINO		Female	Principal I	San Isidro Elem. School
35	LEO GLENN	P	EVASCO		Male	Principal I	Minuyan Nat'l High School
36	LILYBETH	D.	DASCO		Female	Principal IV	Francisco Homes Elem. School
37	LOURDES	A.	SOLOMON		Female	Principal IV	Marangal Elem. School
38	LOURDES	R	ROBES		Female	Principal II	Towerville Nat'l High School
39	LYN GRACE	D	ABANADOR		Female	Principal I	Kaypian Elem. School
40	MA. SHIRLEY	A.	MACAWILE		Female	Principal III	Muzon Pabahay Elem. School
41	MARIA FATIMA	DR.	FELICIA		Female	Principal I	Gumaok Elem. School
42	MARIA MARGARITA	O.	JOVEN		Female	Asst. Principal II	Sapang Palay Nat'l High School
43	MARIA THERESA	M.	DELA CRUZ		Female	Principal II	Minuyan Elem. School
44	MARIETTA	G	LICOPIT		Female	Principal I	Muzon Harmony Hills High School
45	MARISSA	M.	SOLOMON		Female	Principal II	Bagong Buhay G. Elem. School
46	MARITES	P.	BORJA		Female	Head Teacher V	Guijo Elem. School
47	MARK IAN	B.	BUNYOG		Male	Asst. Principal II	San Martin Nat'l High School
48	MIRIAM	A.	ZAMORA		Female	Principal III	San Rafael BBH E/S
49	NERLIZA	C.	MIRANDA		Female	Principal III	SJDM Central School
50	PURITA	J	HERRERA		Female	Principal IV	San Jose del Monte Nat'l HS
51	RAMIRO	M.	GACOSTA		Male	Principal IV	San Martin BBC Elem. School
52	RAUL	G	PANIMBATAN		Male	Principal III	Towerville Elem. School
53	RENEEROSE	R.	SAHURDA		Female	Principal I	Sta. Cruz BBD Elem. School
54	ROGELIO	G	SISON	JR.	Male	Principal I	Citrus Nat'l High School
55	ROSEILE	B.	DIMAGIBA		Female	Asst. Principal II	San Jose del Monte Nat'l HS
56	ROWENA	P.	LANCERO		Female	Principal I	Paradise Farms Comm. School
57	SOFRONIO	P.	MACAWILE		Male	Principal III	Bagong Buhay B. Elem. School
58	VIRGINIA	V	MANUEL		Female	Principal I	S. Palay Proper Elem. School
59	WILMA	M	AQUINO		Female	Principal IV	Sapang Palay Nat'l High School
60	ZENAIDA	B	AGUIRRF		Female	Principal II	SJDM Heights Elem. School

**SEMINAR ON RPMS RETOOLING AND UPDATES ON SCHOOL MANAGEMENT**  
**April 22-24, 2019**

**MATRIX OF ACTIVITIES**

<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 3</b>
7:00 – 8:00 Registration and Breakfast	7:00 – 8:00 Breakfast	7:00 – 8:00 Breakfast
8:00 – 8:30 Opening Program <b>BERNADETTE B. ROSAROSO</b> Education Program Supervisor	8:00 - 8:15 MOL (Districts 3 & 4)	8:00 - 8:15 MOL (Districts 7 & 8)
8:30 – 9:15 Context of RPMS <b>ROLANDO T. SOTELO, DEM</b> Chief Education Supervisor	8:15 – 10:00 Office Performance Contract and Review <b>MARIA CARMEN P. CUENCO, Ed. D., CESO VI</b> Assistant Schools Division Superintendent	8:15 – 10:00 Data Privacy Act <b>BENEDICT JOHN C. AURE, LI. B.</b> Legal Officer
9:15 – 12:00 <b>JEAZ DC. CAMPANO, Ph. D.</b> Principal I  Understanding RPMS Tools and MOVs COT RPMS Forms	10:00 – 10:15 Coffee Break	10:00 – 10:15 Coffee Break
	10:15 – 12:00 Interfacing of SDO and Field HRD <b>MANUEL P. DELA CRUZ</b> Senior Education Program Specialist - HRD	10:15 – 12:00 Rating of OPCRFS
12:00 – 1:00 Lunch Break		
1:00 – 1:15 Energizer (Districts 1 & 2)	1:00 – 1:15 Energizer (Districts 5 & 6)	1:00 – 1:15 Energizer (Districts 9 & 10)
1:15 – 2:30 COT Rating in Portfolio Organization	1:15 – 2:00 Updates on Continuing Professional Development <b>ANN LIZA R. LEPASANA</b> Assistant Principa II	1:15 – 4:00 Rating of OPCRFS
	2:00 – 3:00 Updates on ERF and Reclassification of Positions <b>MA. THERESA M. ROXAS</b> Administrative Officer IV - HRMO	
2:30 – 4:30 Simulation Exercise	3:00 – 3:15 Snacks	4:00 Closing Program
4:30 – 5:00 Most Frequently Asked Questions	3:15 – 6:00 Rating of OPCRFS	