



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region III – Central Luzon  
**SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY**  
San Ignacio St., Poblacion, City of San Jose del Monte 3023



April 25, 2019

**DIVISION MEMORANDUM**  
No. 081s. 2019



TO: Public Schools District Supervisors  
Public Secondary and Elementary School Heads  
All Others Concerned

**DIVISION CAPACITY BUILDING FOR TLE/TVL TEACHERS IN AGRICULTURE AND FISHERY ARTS (AFA)  
/INDUSTRIAL ARTS (IA)**

1. This Office announces the conduct of the Division Capacity Building for TLE/TVL teachers Agriculture and Fishery(AFA) and Industrial Arts (IA) on May 2-4, 2019, 8:00 am to 5:00 pm, at San Jose Del Monte National Trade School.
2. This training aims to capacitate EPP/TLE teachers in AFA in the elementary level and TLE/TVL teachers in Industrial Arts in the secondary level, with the latest trends and skills update to be more competitive in the different levels of contests..
3. Participants to this activity include 2 Electrical Installation and Maintenance (EIM)/Electronics teachers/trainers per school in the secondary school level and 1 EPP/ TLE teacher for Dish Gardening per school in the elementary level identified by the school heads. Materials for the seminar output shall be brought by the participants.
4. Attached are the following:
  - a. Enclosure Nos. 1 and 2: Training Matrix – Secondary and Elementary levels
  - b. Enclosure Nos. 3 and 4: List of Participants – Secondary and Elementary levels
  - c. Enclosure No. 5- List of Materials
5. Training materials and supplies expenses of the participants shall be charged against School Maintenance and Other Operating Expenses (MOOE) /school canteen funds while tools and other training expenses shall be charged against Division Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing procedures.
6. Immediate dissemination of this memorandum to all concerned is enjoined.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

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Enclosure NO.   , Div. Memorandum NO.    s 2019

**Division Capacity Building for TLE/TVL Teachers in AFA/IA  
Training Matrix-Electrical Installation and Maintenance (EIM)  
(Secondary Level)**

TIME	DAY 1	DAY 2	DAY 3
7:30	Registration	MOL	MOL
8:00-8:30	Opening Program		
8:30-10:00	Fundamentals of EIM Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School
10:00-10:30	Morning Break		
10:30-12:00	Fundamentals of EIM Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School
12:00-1:00	Lunch Break		
1:00-3:00	Fundamentals of EIM Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Closing Program
3:00-3:30	Afternoon Break		
3:30-5:00	Fundamentals of EIM Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	Roughing-In Activities Mr. Ronaldo Pena NC II Holder, EIM Trainer SJDM Nat'l Trade School	

**Division Capacity Building for TLE/TVL Teachers in AFA/IA  
Training Matrix-Dish Gardening  
(Elementary Level)**

TIME	DAY 1	DAY 2	DAY 3
7:30	Registration	MOL	MOL
8:00-8:30	Opening Program	Dish Gardening Workshop 1 Ma. Ellaine R. Jacoba TLE Teacher/Trainer-Dish Gardening Sapang Palay NHS	Dish Gardening Workshop 5 Ma. Ellaine R. Jacoba TLE Teacher/Trainer-Dish Gardening Sapang Palay NHS
8:30-10:00	Fundamenrtals of Gish Gardening Macaria Gonzales Dept. Head-TLE, Sapang Palay NHS		
10:00-10:30	Morning Break		
10:30-12:00	Fundamenrtals of Gish Gardening Ma. Ellaine R. Jacoba TLE Teacher/Trainer-Dish Gardening Sapang Palay NHS	Dish Gardening Workshop 2 Macaria Gonzales Dept. Head-TLE, Sapang Palay NHS	Dish Gardening Workshop 6 Macaria Gonzales Dept. Head-TLE, Sapang Palay NHS
12:00-1:00	Lunch Break		
1:00-3:00	Fundamenrtals of Gish Gardening Macaria Gonzales Dept. Head-TLE, Sapang Palay NHS	Dish Gardening Workshop 3 Ma. Ellaine R. Jacoba TLE Teacher/Trainer-Dish Gardening Sapang Palay NHS	Closing Program
3:00-3:30	Afternoon Break		
3:30-5:00	Fundamenrtals of Gish Gardening Ma. Ellaine R. Jacoba TLE Teacher/Trainer-Dish Gardening Sapang Palay NHS	Dish Gardening Workshop 4 Macaria Gonzales Dept. Head-TLE, Sapang Palay NHS	Closing Program



Participants to the Division Capacity Building for TLE/TVL Teachers in AFA/IA  
 May 2-4, 2019 at SJDM National Trade School  
 Secondary Level (EIM)

	NAME			GENDER	POSITION	SCHOOL
1	FRANZ IVAN JOSEF	E	FRANCISCO	M	T1	Minuyan National HS
2	JOHN MICHAEL	C	BARAWID	M	T1	Minuyan National HS
3	JERICO	C	PAMAHOY	M	T1	Sto.. Cristo National HS
4	JULIE ANN	D	BUENO	F	T1	Sto. Cristo National HS
5	DOMINADOR		ACEDERA	M	MT1	SJDM National Trade Scholl
6	LEO	T	SALONGA	MT2	T1	SJDM National Trade Scholl
7	JOHN MICHAEL	C	VALISNO	M	T1	Graceville National HS
8	MARIA CARMELA	N	FUENTES	F	T1	Graceville National HS
9	MICHAEL JOHN	P	MIRANDA	M	T1	Graceville National HS
10	SIMEON		LORENZO	M	T1	Towerville National High School
11	CARLITO		GONZALES	M	T1	Towerville National High School
12	LORIMAR	M	BUDOMO	M	T1	Citrus National HS
13	ANGELO ALLAIN	F	ESTADILLA	M	T1	San Martin National HS
14	JOSEPH	P	BATINGAN	M	T2	Paradise Farms National HS
15	FRANCISCO	G	BAZARTE JR	M	T1	Muzon HS
16	ARVIN	D	FURIO	M	T1	Muzon HS
17	NORHAM	M	AZURIN	M	T1	Muzon Harmony Hills HS
18	ARLENE	M	NORADA	F	T1	Muzon Harmony Hills HS
19	NERISSA	C	CORTEZ	F	T2	Kaypian National HS
20	JOSEPH	G	CASA	M	T1	Sapang Palay National HS
21	MARY ROSE	C	LAUDEN	F	T1	San Manuel High School
22	DANILO	A	VALENTE	M	T3	SJDM Science HS

**Technical Workin Group**

Rhodora Antipona - Chairman

Roselle Abaquita - Co- Chairman

Abdul Rasheed L. Daquiz (Nurse)- Member

Participants to the Division Capacity Building for TLE/TVL Teachers in AFA/IA  
May 2-4, 2019, SJDM National Trade School

Elementary

Level (Dish Gardening)

	NAME		GENDER	POSITION	SCHOOL	
1	EDNA	G	VELOSO	F	T1	San Isidro ES
2	CECILIA	L	APOSTOL	F	T1	Kakawate ES
3	LUCILA	T	SILOMON	F	T1	Paradise Farms Community School
4	JOVELYN		PELON	F	1	Sto. Cristo ES
5	NERISSA		MANANSALA	F	T1	Towerville ES
6	ROMEO		PAGAYON	M	T3	Bagong Buhay G ES
7	ROLLY	L	CARBONEL	M	T1	Lawang Pare (BBI) ES
8	NOEL	D	BERNALDO	M	T1	Bagong Buhay A ES
9	KARL LOUIE	T	NATIVIDAD	M	T1	Bagong Buhay B ES
10	NERIE		FERNANDEZ	F	T1	Bagong Buhay E ES
11	DESIREE	R	ELLEN	F	T2	Sapang Palay Proper ES
12	MICHAEL	G	BELEN	M	T1	San Martin BBC ES
13	PRIMO	N	DOJETA	M	T2	Sta. Cruz BBD ES
14	RAFAEL	T	SARCIA	M	T1	San Rafael BBH ES
15	RASSEL	O	EVANGELISTA	M	T3	San Jose Del Monte CS
16	EVANGELINE	L	ABELLA	F	T1	SJDM Heights ES
17	MERLYN HANA	T	SAN DIEGO	F	T1	Heroesville ES
18	ADRIAN	I	GOJOCRUZ	M	T1	Partida ES
19	PRISCILLA	F	DE GUZMAN	F	T1	Benito Nieto ES
20	ZENAIDA	B	MACABUTAS	F	T3	Muzon Pabahay ES
21	MARIA CHRISTINA	G	GERONA	F	T1	Gaya-Gaya ES
22	ZENNY	A	ARIO	F	T1	Marangal ES
23	LIEZEL		TOSIO	F	T1	Ricafort ES
24	CECILIA	P.	FABON	F	T1	Tungkong Mangga ES
25	GIRLIE	J	SANTOS	F	T1	Gumaok ES
27	SYLVIA	S	DE LUMEN	F	mt2	Francisco Homes ES
28	EDUARD CARLO	D	FERNANDEZ	M	T2	Kaypian ES
29	JOREN JOHN	A	FLORES	M	T2	Guijo ES
30	CRISANTO	A	GABUTAN	M	T1	San Manuel ES
31	EDNA	B	GARCIA	F	T2	Kaypian HS

Division Capacity Building for TLE/TVL Teachers in AFA/IA  
May 2-4, 2019

LIST OF TRAINING MATERIALS TO BE PROVIDED BY THE PARTICIPANTS

DISH GARDENING- Elem, level	ELECTRICAL INSTALLATION AND MAINTENANCE (EIM) – Secondary level
<p>1 pc dish garden clay pot (12 inches and above diameter) 1 garden trowel 1 small water pump Rocks/pebbles as accessories (optional) 1 bag soil potting mix 5 or more varieties of bonsai ornamental plants Or 5 or more varieties of succulent and cactus plants</p>	<p>Note : Each participant is required to contribute/share at least Php 100 worth for a 5-meter # 14 TW electrical wire instead of bringing own wire since wire to be used should not be pre-cut.</p>