

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte
Bulacan



January 7, 2013

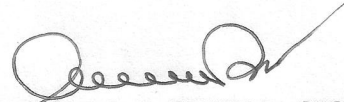
DIVISION MEMORANDUM

No. 4 s. 2013

**SCHEDULE OF OPEN RANKING FOR
PUBLIC SCHOOLS DISTRICT SUPERVISOR FOR WEST DISTRICT**

To : All District Supervisor
All Secondary and Elementary School Principals/OICs
All Teaching Personnel

1. The City Schools Division will conduct an open ranking for Public Schools District Supervisor position for West District on January 16, 2013 (Wednesday) at 9:00 a.m. at the Division Office Conference Hall, Poblacion, City of San Jose del Monte, Bulacan.
2. Qualified candidate must be a graduate of Bachelor's degree in Elementary Education (BEED) or its equivalent with at least two (2) years of relevant experience and at least eight (8) hours of relevant training. (2007 Qualification Standard Manual)
3. Candidates must submit a photocopy of the following on January 15, 2013 (Tuesday) for pre-evaluation and original copy on the day of the open ranking:
 - a. Approved appointment of the incumbent
 - b. Transcript of Records (College and Master's Degree or Doctoral Degree, if any)
 - c. Work Experience for the next higher position
 - d. Outstanding Employee Award/ Innovations/Research and Development Projects/Publication/Authorship/Consultancy/Resource Speakership in Trainings/Seminars/Workshop
 - e. Performance Rating for the last three (3) rating periods
 - f. Certificate of Seminars/Training attended (Division, Regional, National)
4. Immediate and wide dissemination of this memorandum to all concerned is desired.


ESTELITA G. PINEDA, CESO V
Schools Division Superintendent