



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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January 15, 2013

DIVISION MEMORANDUM

No. 7, s. 2013

To: *Public Elementary and Secondary Principal / OICs*

1. The Private Public Partnership (PPP) and Megawide Construction needs the following requirements in securing Building Permit. Please submit the following as soon as possible.
 - a. Barangay Clearance (for Building Permit Requirements)
 - b. Latest Community Tax Certificates (Sedula) Photocopy
 - c. Certified true copy of Title of Lot and Deed of Donation
 - d. Site Development Plan
 - e. Tax Declaration (photocopy)
 - f. Tax Receipt (photocopy)
2. Immediate and wide dissemination of this *Memorandum* is earnestly desired.


ESTELITA G. PINEDA, CESO V
Schools Division Superintendent 