

# Republic of the Philippines **DEPARTMENT OF EDUCATION**Region III



JEP EU-CHY DIVISIUN

#### **DIVISION OF CITY SCHOOLS**

City of San Jose del Monte

January 25, 2013

#### **DIVISION MEMORANDUM**

No. <u>10</u> s. 2013

To: Public Schools District Supervisors
Public Elementary/Secondary School Heads/OICs

# SUBMISSION OF PUBLIC SCHOOL TEACHERS' DATA FOR THE PERSONAL SERVICES ITEMIZATION PERSONNEL (PSIPOP) UNDER THE WEB-BASED APPLICATION SYSTEM

- 1. This office informs the field on the submission of Public School Teachers' Data for the Personal Services Itemization Personnel (PSIPOP) under the web-based Application System on January 30, current at the Division Personnel Unit.
- 2. The said Teachers' Data (Nationally funded and Local School Board (LSB) paid) will be used as reference for the updating of the Region and Central Office Personnel Files.
- 3. Enclosure No.1 is the format for your reference.
- 4. Immediate and wide dissemination of the contents of this Memorandum is enjoined.

ESTELITA G. PINEDA, CESO V Schools Division Superintendent NOTE: Inputs should be all capslock. Thank you po :)

### LIST OF LOCAL SCHOOL BOARD TEACHERS

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Prepared by:

Certified Correct by:

NAME DESIGNATION NAME DESIGNATION NOTE: Inputs should be all capslock. Thank you po :)

### LIST OF PUBLIC SCHOOL TEACHERS

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