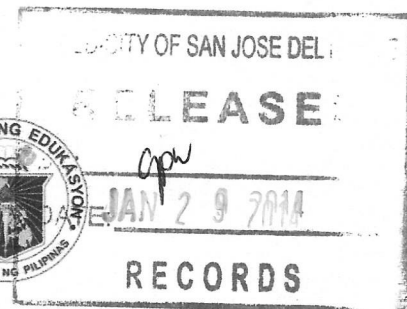


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



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January 27, 2014


**DIVISION MEMORANDUM**

No. 16, s. 2014

To: Education Program Supervisors  
Secondary School Principals/OICs

**DIVISION CAPSULIZED ORIENTATION ON CHILD-FRIENDLY SCHOOL SYSTEM (CFSS)  
AND INCLUSIVE EDUCATION FOR SECONDARY GUIDANCE COUNSELORS**

1. In line with the DepEd 2015 Goal of Education for All (EFA) and issue of inclusion using the United Nations Convention on the Rights of the Child (UNCRC), a Division Capsulized Orientation on Child-Friendly School System (CFSS) and Inclusive Education for Secondary Guidance Counselors will be held at Villa Antonio Resort, Kaypian, City of San Jose Del Monte on February 7, 2014 (Friday), 8:00 am – 5:00 pm.
2. The objectives of this orientation are the following:
  - a. To familiarize the participants on the Child-Friendly School System (CFSS) Program; and
  - b. To orient participants on Inclusive Education.
3. The participants to this training are all secondary school guidance counselors/coordinators.
4. Bring your own provision for meals and snacks.
5. Enclosed is the training matrix for the said orientation.
6. Immediate dissemination of this memorandum is earnestly desired.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent

(Enclosure to Div. Memo No. 16, s. 2014)

### ORIENTATION MATRIX

TIME	TOPIC	RESOURCE PERSON/ FACILITATORS
8:00 AM – 8:30 AM	MOP	
8:31 AM – 9:30 AM	Child – Friendly School System	Jennifer E. Quinto
9:31 AM – 10:00 AM	Student Tracking System	Ms. Nelia Nieto
10:01 AM – 10:30 AM	Health Break	
10:31 AM – 12:00 NN	Inclusive Education	Ms. Sharon Mendoza & Ms. Digna Parcon
12:01 PM – 1:00 PM	Lunch	
1:01 PM – 2:30 PM	Simulation on Inclusive Education	
2:31 PM – 3:30 PM	Guidance Program/Services	Ms. Rebecca Talde & Ms. Imelda De Vera
3:31 – 4:30 PM		Ms. Liberty Tana & Ms. Wilma Menor
4:30 PM – 5:00 PM	Open Forum & Closing Program	Ms. Josie Elfa