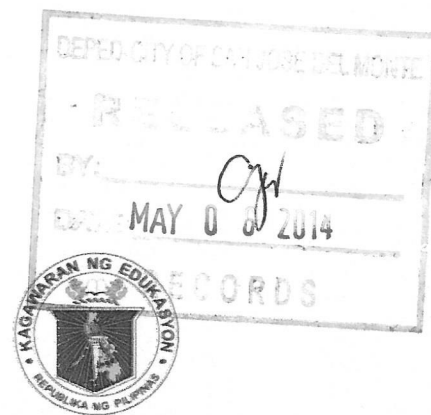




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte

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May 6, 2014


DIVISION MEMORANDUM

No. 59 s. 2014

To: Public Secondary School Heads/OICs

DIVISION CONFERENCE OF SECONDARY SCHOOL ENGLISH TEACHERS

1. This is to announce the conduct of the **Division Conference of Secondary School English Teachers** on May 8-10, 2014 at Sto. Rosario Sapang Palay and Grotto Vista Resort.
2. The conference aims to:
 - a. discuss issues and concerns related to language teaching and learning;
 - b. draw insights from the resource speakers on various topics in ELT;
 - c. develop lesson exemplars and instructional materials for K to 12 classrooms;
 - d. plan for the implementation of projects and programs in English for SY 2014-2015 and
 - e. develop teamwork and camaraderie among the members of Division Secondary School English Teachers Association (DASSET)
3. Participants to the conference are the secondary school English teachers from the 16 public secondary schools in the division.
4. Expenses relative to this activity shall be charged against DASSET funds.
5. Conference participants shall each be given a service credit equivalent to three (3) days.
6. Attached is the matrix of activities for the reference and guidance of all concerned.
7. Immediate and wide dissemination of this memorandum is desired.


ESTELITA G. PINEDA, CESO V
Schools Division Superintendent

MATRIX OF ACTIVITIES

DAY 1	DAY 2	DAY 3
Sto. Rosario Sapang Palay College		Grotto Vista Resort
7:30-8:00 AM Registration	7:30-8:00 AM Checking of Attendance	7:30-8:00 AM Checking of Attendance
8:00-9:00 AM Opening Program	8:00-9:00 AM Content Matrix of English Curriculum in the Enhanced K to 12 Program	8:00-12:00 NN Team Building Activities
9:00-12:00 NN Dr. Aldrin Lee University of the Philippines	9:00-12:00 NN Dr. Deborah Javier National Teachers College	
LUNCH		
1:00-5:00 PM Preparation of Instructional Materials for K to 12 Classrooms	1:00-4:00 PM Francis Sollano Ateneo de Manila University	1:00-4:00 Team Building Activities
	4:00-5:00 PM Research in ELT	4:00-5:00 PM Closing Program