

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



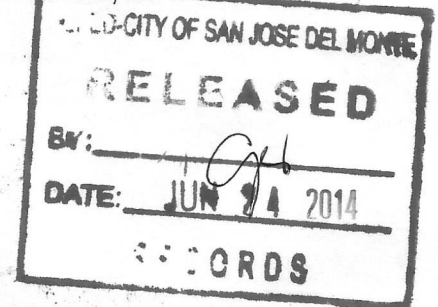
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June 16, 2014

DIVISION MEMORANDUM

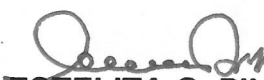
No. 89 s. 2014

To: Public School District Supervisors
Public Elementary/Secondary School Principals
Private School Administrators



**Division Training of School Paper Advisers on the Individual Contest Categories,
The Art of coaching and Campus Paper Management**

1. This Office is pleased to announce the conduct of Division Training of School Paper Advisers on the Individual Contest Categories, The Art of Coaching and Campus Paper Management on July 16-18, 2014 at San Jose Del Monte National Trade School from 7:30am to 5:00pm.
2. The objectives of the activity are to:
 - a. Equip participants with the necessary skills, knowledge and attitudes on writing and publishing quality school papers;
 - b. Enhance competence in the preparation of school papers and coaching campus journalists and
 - c. Foster commitment and support to the campus journalism program.
3. Participants to the training are **all** English and Filipino school paper advisers, trainers and coaches (Elementary and Secondary) from public and private schools.
4. Participants are asked to bring digital camera, oslo papers, pencil, pen and notebook.
5. A registration fee of Two Hundred Fifty pesos (P250.00) will be collected per participant to cover the honoraria of resource speakers and other incidental expenses charged against school canteen, school paper or department funds while the provision for lunch and snacks will be subsidized by the Division MOOE.
6. Enclosure no.1 contains the training matrix.
7. Immediate dissemination of the contents of this Memorandum is enjoined.


ESTELITA G. PINEDA CESOSA
Schools Division Superintendent

Enclosure to Division Memorandum No. 89 s.2014

Time	July 16, 2014		July 17, 2014		July 18, 2014	
	New	Old	New	Old	New	Old
7:00 - 7:30	Registration		Attendance		Attendance	
7:30 - 8:00	Opening Program		Copyreading	Choosing Topics and Writing Informative Articles	Layouting a School Paper	
8:00 -10:00	Science Writing and Reporting					
10:00 -10:15	Health Break		Health Break			
10:15 - 12:00	News Writing	Reviewing Guidelines	Feature Writing	Incorporating Statistics		
12:00 - 1:00	Lunch Break		Lunch Break		Lunch Break	
1:00 - 2:30	Photojournalism	School Paper Critiquing	Editorial Writing	Localizing Issues	Producing a winning School Paper	
2:30 - 2:45	Health Break		Health Break			
2:45 - 4:00	Sports Writing		Radio Broadcasting	Workshop		
4:00 -5:30	Editorial Cartooning		Desktop Publishing	Output Critiquing	Closing Program	