

Republic of the Philippines **DEPARTMENT OF EDUCATION** Region III **DIVISION OF CITY SCHOOLS**

City of San Jose del Monte



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August 1, 2013

DIVISION MEMORANDUM

No. 99 s. 2013

SCHEDULE OF OPEN RANKING FOR MASTER TEACHER I FOR SAN JOSE DEL MONTE NATIONAL HIGH SCHOOL

All Education Program Supervisors/Coordinators

All Secondary School Principals/OICs

All Secondary School Teaching Personnel

- 1. This City Schools Division will conduct an open ranking for Master Teacher I position for San Jose del Monte National High School on Wednesday, August 14, 2013 at 8:30 a.m. at the Division Office Conference Hall, San Ignacio St., Poblacion, City of San Jose del Monte, Bulacan.
- 2. Qualified candidates are Teacher III who had not yet been promoted within the last three (3) rating period with demo teaching in the district/ division and 18 M.A. units or its equivalent.
- 3. Candidates must submit a photocopy of the following documents on Thursday, August 8, 2013 for pre-evaluation and original copy on the day of the open ranking:
 - a. Appointment paper as Teacher III
 - b. Transcript of Records (Master's Degree)
 - c. Performance Rating for the last three (3) rating periods
 - d. Certificates and accomplishment reports within the last five (5) years as subject coordinator or grade chairman/ chairman of special committee/ headed educational research/ coordinator of community project or activity or program/ managed or organized as in-service activity/ authorship/ demo-teaching/ curriculum instructional materials/ effective teaching strategy/ simplification of work/income generating project.
- 4. Immediate and wide dissemination of this memorandum to all concerned is desired.

ESTELITA G. PINEDA, CESO VIA

Schools Division Superintendent

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"Collaborating with our Leaders, Caring for our Learners

