



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



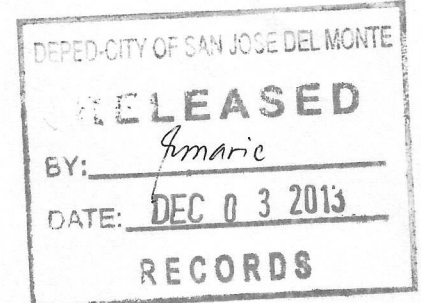
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November 27, 2013

**DIVISION MEMORANDUM**

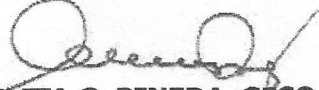
No. 180 S. 2013

To: Public Schools District Supervisors  
Public Schools Elementary & Secondary Principals/OICs



**Division Re-Orientation on Adopt-A-School Program**

1. This informs the field of the conduct of Division Re-orientation on Adopt-A-School Program (ASP) on December 4, 5, 6, 2013 8:00 – 5:00 A.M for 3 consecutive days at the Division Library Hub.
2. The objectives of this activity include the ff.
  - a. revisit the roles of ASP division coordinators and align their functions and responsibilities to the mandate of the newly created Office of the Undersecretary for Partnerships and External Linkages (OUPEL);
  - b. strengthen the system of reporting the resources or support generated from various engagements with the private sector through the use of a standardized report format;
  - c. give the participants salient features of the newly revised implementing rules and regulations (IRR) of the ASP Law; and
  - d. address other issues and concerns relative to the implementation of projects under the ASP.
3. The participants to this activity are the School ASP Coordinators from both Public Elementary & Secondary Schools.
4. Immediate and wide dissemination of this memorandum is desired.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent



"Collaborating with our Leaders, Caring for our Learners"

