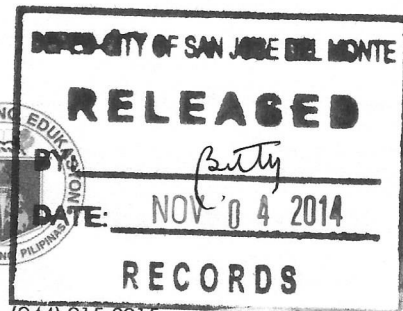


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte

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November 3, 2014

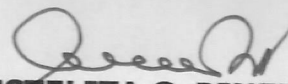
**DIVISION MEMORANDUM**

No. 203 s. 2014

**DIVISION PREPARATION OF QUARTERLY KPUP ASSESSMENT  
FOR ESP CUM PLANNING WITH THE SCHOOL GUIDANCE  
COUNSELORS/COORDINATORS**

To: District Supervisors  
Secondary & Elementary Principals/School Heads

1. In support to the ongoing policy directions on the Implementation of K to 12 Enhanced Basic Education Program this Division announces the conduct of one-day Division Preparation of Quarterly KPUP Assessment for Edukasyon sa Pagpapakatao (EsP) cum Planning with the School Guidance Counselors/Coordinators to be held at Sapang Palay NHS Activity Center on December 5, 2014.
2. The objectives of this one-day activity are:
  - a. to orient the participants on the general guidelines for the assessment and rating of learning outcomes;
  - b. to prepare KPUP quarterly assessment for Edukasyon sa Pagpapakatao (EsP); and
  - c. to prepare action plan for EsP and Guidance for SY 2015 – 2016.
3. The participants to this training are all EsP Department Heads (w/ items); one elementary EsP or Guidance Coordinator per school, and all secondary school guidance/EsP Coordinators (all those who attended @ Sapang Palay Proper ES).
4. Enclosed is the training matrix, and work committee for the activity.
5. Immediate dissemination of this memorandum is earnestly desired.

  
**ESTELITA G. PINEDA, CESO V**  
Schools Division Superintendent

## TRAINING MATRIX

Time	Activity	Person Involved
7:30 – 8:00 am	Management of Learning (MOL)	
8:01 – 10:00 am	DepEd Order No. 73, s. 2012	Ms. Ann Lisa Lepasana
10:01 – 10:15	Health Break	
10:16 – 11:00	Action Planning	Jennifer E. Quinto
11:01 – 12:00	Preparation of Quarterly Assessment	
12:01 – 1:00	Health Break	
1:01 – 4:00	Cont. Preparation of Quarterly Assessment	
4:01 – 5:00	Presentation of Output/Action Plan/School	
5:01 – 5:30	Closing Program	

### WORKING COMMITTEE:

Registration and Accommodation – c/o SPNHS (Dr. Pia Talde & Company)

Documentation – c/o PFNHS (Ms. Gwen Taquines & Company)

MOL/Energizer – c/o Elementary Group (Ms. Narisa Songco & Company)