

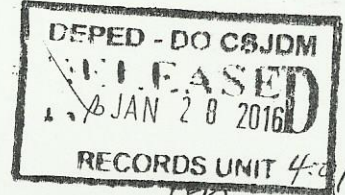


January 26, 2016

DIVISION MEMORANDUM  
 No. 14 s. 2016

**SCHEDULE OF OPEN RANKING FOR ELEMENTARY AND SECONDARY SCHOOL PRINCIPAL I**

To: OIC – ASDS  
 Education Program Supervisors/Coordinators  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Other Concerned



- This City Schools Division will conduct an open ranking for nine (9) School Principal I vacant positions for Elementary and two (2) School Principal I positions for Secondary on Wednesday, February 17, 2016, 9:00 a.m. at the Division Office Conference Hall, Poblacion, City of San Jose del Monte, Bulacan using DepEd Order No. 42 s. 2007- **"Revised Guidelines on Selection, Promotion and Designation of School Heads"**.
- Qualification Standards are as follows:

POSITION	SALARY GRADE	QUALIFICATION STANDARDS
Principal I	19	<p><b>Education : FOR ELEMENTARY</b>            Bachelor's Degree in Elementary Education            or Bachelor's Degree with 18 professional education units</p> <p><b>FOR SECONDARY :</b>            Bachelor's Degree in Secondary Education            or Bachelor's Degree with 18 professional education units</p> <p><b>Experience :</b> Head Teacher for one (1) year;            or Teacher-In-Charge for 2 years;            or Master Teacher (MT) for 2 years;            or Teacher for 5 years</p> <p><b>Training :</b> 40 hours of relevant training</p> <p><b>Eligibility :</b> RA 1080 (Teacher)            Principal's Test</p>

- Interested applicants must submit a photocopy of the following documents arranged consecutively on or before Wednesday, February 10, 2016 for pre-evaluation and original copy on the day of the open ranking, to wit:
  - Sworn Statement that all documents submitted and presented are true and correct
  - Application Letter
  - Performance Rating for the last three (3) rating periods
  - Approved appointment of the incumbent
  - Service Record / Designation
  - Proofs of Accomplishments per DepEd Order No. 42 s. 2007
  - Transcript of Records ( Masteral or Doctoral Degree )
  - Certificate of Seminars/Training attended
  - Updated Personal Data Sheet
- Immediate and wide dissemination of this memorandum is desired.

*G. H. Pascual*  
**GERMELINA H. PASCUAL, CESO V**  
 Schools Division Superintendent

