

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region III
DIVISION OF CITY SCHOOLS
 City of San Jose del Monte



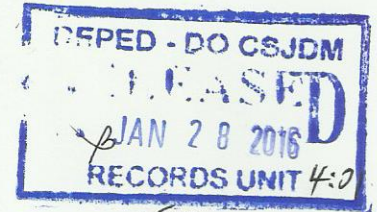
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January 28, 2016

DIVISION MEMORANDUM

No. 15 s. 2016

To : OIC – Asst. Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisor
 Elementary and Secondary School Heads
 All Others Concerned



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**ASSESSMENT, SCREENING AND PREPARATION OF REGISTRY OF QUALIFIED APPLICANTS
 for ELEMENTARY and SECONDARY SCHOOL TEACHERS FOR SY 2016-2017**

1. Pursuant to **DepEd Order No. 07 and 22, S. 2015** re: Hiring Guidelines for Teacher I Positions Effective School Year 2015-2016, this City Schools Division announces the schedule of activities for the screening and assessment of both elementary and secondary school teacher applicants relative to the preparation of the registry of qualified applicants (RQA) for SY 2016-2017, as follows:
 - a) Acceptance of applications and pertinent documents shall be until March 4, 2016 to the school nearest the applicant's residence;
 - b) Demonstration teaching and interviews of applicants will be on March 15-17, 2016, from 8am to 4pm.

For Elementary Applicants

CLUSTER	VENUE
Cluster 1	Paradise Farms Community School
Cluster 2	Minuyan Elementary School
Cluster 3	Lawang Pare BBI Elementary School
Cluster 4	Bagong Buhay B Elementary School
Cluster 5	San Martin BBC Elementary School
Cluster 6	San Jose del Monte Central School
Cluster 7	Benito Nieto Elementary School
Cluster 8	Gaya-Gaya Elementary School
Cluster 9	Tungkong Mangga Elementary School
Cluster 10	Francisco Homes Elementary School

For Secondary Applicants

SUBJECT	VENUE
English	Paradise Farms National High School
TLE	San Jose del Monte National Trade School
Values Education	Citrus National High School
Science	Muzon High School
Mathematics	San Jose del National High School
Mapeh	Sapang Palay National High School
Araling Panlipunan	San Martin High School
Filipino	Sto. Cristo National High School

- c) English Proficiency Examination will be on Tuesday, April 5, 2016 at San Jose del Monte Central School, from 8:00am to 12:00nn for all applicants.
2. Deadline of submission of list of applicants to the Division Selection Committee from School Screening Committee together with the required documents with table of contents and proper pagination is on Friday, March 11, 2015 not later than 9am. at the Division Records Section.
 3. Submission of the composition of the School Selection Committee relative to this is on Tuesday February 2, 2016 for issuance of designation order from the Schools Division Superintendent, to wit:

Elementary

School Head - *Chairperson*
Four (4) teachers - *members*

Secondary

School Head - *Chairperson*
Department Head concerned and three (3) teachers from the different learning areas as members or four (4) subject leaders from different learning areas as members (small secondary schools)

4. The Division Selection Committee is composed of:

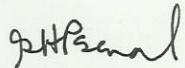
For Elementary:

Chair **Dr. ROLANDO T. SOTELO** – Chief Education Supervisor, CID
Member. **Ms. ESPERANZA D. CRUZ** – Education Program Supervisor
Ms. JENNIFER E. QUINTO – Education Program Supervisor
Ms. CORAZON G. IGNACIO – Education Program Supervisor
Ms. LOURDES P. SOLOMON – President, PESPA
Ms. MA. SHIRLEY A. MACAWILE – President, SJDMPSTEA

For Secondary:

Chair **Dr. MARIA CARMEN P. CUENCO** – OIC– Asst. Schools Division Superintendent
Member. **Ms. CYNTHIA V. BERDOS** – Education Program Supervisor
Ms. MA. CORAZON P. LOJA – Education Program Supervisor
Ms. BERNADETTE B. ROSAROSO – Education Program Supervisor
Mr. EDUARDO V. CRUZ – President, NAPSSHI
Mr. MANUEL P. DELA CRUZ – Vice-President, SJDMPSTEA

5. Compliance and wide dissemination of the contents of this memorandum is enjoined.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent



“Commitment-Driven Performance by our Leaders”

“Character-Based Instruction for our Learners”

