

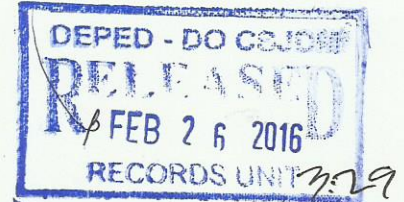


February 23, 2016

**DIVISION MEMORANDUM**


No. 30 s. 2016

To: Division Chiefs  
Public Secondary School Heads  
Division Senior High School Task Force  
Public Secondary School Heads  
Private Secondary School Heads  
Administrators of HEIs, TVIs & BPC



**DIVISION SENIOR HIGH SCHOOL RE-REGISTRATION AND ORIENTATION ON FINAL CONSOLIDATION OF DATA**

1. Pursuant to Regional Memorandum No. 18 s. 2016, **Regional Orientation and Workshop on SHS Final Consolidation of Data**, this Office will conduct the following:
  - a. Division Re-Registration for Senior High School on February 29, 2016 and
  - b. Division Orientation on Final Consolidation of Data on February 24, 2016
    - b.1. Private Secondary Schools, HEIs, TVIs & BPC (9:00 A.M.-12:00 P.M.)
    - b.2. Public Secondary Schools (3:00 P.M. – 6:00 P.M.)
2. The re-registration aims to get more updated information about the preferred TSS (Track, Strand & Specialization) and Senior High Schools of the Grade 10 students enrolled in public and private secondary schools in the division.
3. The orientation, on the other hand, aims to acquaint the senior high school coordinators on the template to be used in consolidating the SHS data to be obtained from the Re-registration.
4. Participants to the orientation are the following:
  - a. Public Secondary Schools – School Heads, SHS Coordinators, Curriculum Chairpersons
  - b. Private Schools with Grade 10 Students – School Heads/SHS Coordinators, Grade 10 Curriculum Chairpersons
  - c. HEIs, TVIs and BPC – Administrators/SHS Coordinators
5. Participants are required to bring a laptop and the results of the early registration in their respective schools last November.
6. Immediate and wide dissemination of this memorandum is desired.

  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent