

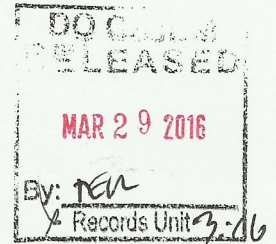


March 28, 2016

**DIVISION MEMORANDUM**

No. 46 s. 2016

To : Division Chiefs  
Education Program Supervisors  
District Supervisors  
Elementary and Secondary School Heads



**FINALIZATION OF K TO 12 WORKTEXTS FOR GRADE 5 TEACHERS AND LEARNERS**

1. The Finalization of K to 12 Worktexts for Grade 5 Teachers and Learners will be held on April 5-8, 2016 at Grotto Vista Resort, Gaya-Gaya, this City.
2. Participants to this activity are the CID and SGOD staff, writers, subject matter experts (SMEs)/content specialists, layout artists, illustrators and editors involved in the development of the K to 12 Worktexts for Grade 5 Teachers and Learners.
3. The food of all the participants as well as the lodging of the members of the LRMS core team and the production team shall be charged to the Special Education Fund subject to the usual accounting and auditing rules and regulations.
4. The travelling expenses of the teacher-participants are chargeable against their school MOOE/canteen funds.
5. Immediate and wide dissemination of this memorandum is desired.

*gHPascual*  
GERMELINA H. PASCUAL, CESO V  
Schools Division Superintendent