

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region III  
**DIVISION OF CITY SCHOOLS**  
City of San Jose del Monte



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April 14, 2016

Division Memorandum  
No. 59 S. 2016

To: Public Schools District Supervisors  
Public Elementary School Heads

**DIVISION TRAINING WORKSHOP ON THE PREPARATION OF SCIENCE  
INVESTIGATORY PROJECT (SIP) FOR ELEMENTARY SCIENCE TEACHERS**

1. This is to announce that the conduct of the Division Training Workshop on the Preparation of Science Investigatory Project (SIP) for Elementary Science Teachers will be held on May 16-18, 2016, 7:30 A.M. at Tungkong Manga Elementary School.
2. This training workshop aims to fully equip elementary science teachers with the basic knowledge of science research works and to competently guide their pupils on the basic steps of preparing science investigatory projects as part of the holistic development of the learners in the K to 12 curriculum.
3. Each school is required to send one (1) Grade 5 or 6 teacher, preferably Science Club Adviser.
4. Provision for meals and snacks will be charged against Division MOOE.
5. Enclosure No.1 contains the Training Matrix.
6. Immediate and wide dissemination of the contents of this Memorandum is highly enjoined.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

Enclosure No. 1, Division Memorandum No. 59 S. 2016

**Division Training Workshop on the Preparation of Science Investigatory Project (SIP) for  
Elementary Science Teachers  
( May 16-18, 2016)  
Training Matrix**

Day 1 ( May 16, 2016)	Day 2 ( May 17, 2016)	Day 3, (May 18, 2016)
7:30- 9:00AM Registration Opening Program  9:00- 12:00 AM SIP Overview - What is SIP? - Why conduct SIP? - Parts of the Manuscript	Scientific Writing - Introduction - Statement of the Problem - Hypothesis - Scope and Limitation  Basic Laboratory Skills in Conducting Experiments	Presentation of Data in Results and Conclusion  Research Plan Presentation
Lunch Break	Lunch Break	
1:00-5:00 PM - Research Plan  Workshop - SIP Title/Topic • Writing the objectives	Review of Related Literature - Citation rules - References  Continuation of Research Plan	Wrap Up  Closing Program