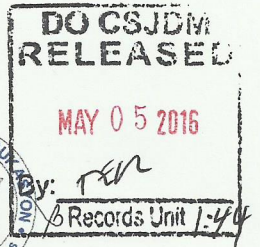


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



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May 2, 2016

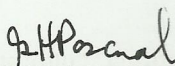
DIVISION MEMORANDUM

No. 66 s. 2016

To: Public Schools Districts Supervisors
Public Secondary School Heads

LITERACY ASSESSMENT TOOLS FOR SECONDARY STUDENTS (LATSS)

1. Following the research-based impact of Reading Recovery by Marie Clay among elementary pupils, this Office informs the field of the administration of LITERACY ASSESSMENT TOOLS for SECONDARY STUDENTS (LATSS) on June 14-17, 2016.
2. The literacy assessment aims to get the number of secondary students who have extreme literacy difficulties and to address the literacy difficulties through 30 minute-daily individual tuition.
3. All secondary English teachers are tasked to administer the literacy assessments for all freshmen whose average are below 77% after class. Further, the tools can only be given individually to assess individual literacy needs.
4. Enclosure no. 1 contains the assessment tools and the administration procedure.
5. Immediate dissemination of the contents of this Memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent

Word Reading

1. Ask a student to read one list. Use list A or List B of List C.
2. Do not help the child in reading the list.
3. Use alternative lists for retesting.

Writing vocabulary

1. The student is allowed 10 minutes to complete the task. Give each student a pencil and then say:
I want to see how many words you can write. Can you write your name (Start the 10-minute timing here)
2. If the student says 'No' ask him if he knows any single-letter or two-letter words. Say:
Do you know how to write ...

I, a, is, in, am, o, come, like, see, the, my, we, and, , at, here, up, look, go, this, it, me, go, going, happy, mother, children, school, family, mother

3. The teacher can also prompt the student if he stops writing by asking questions like:

Do you know how to write any of your friend's name?
Do you know how to write the things you do?
Do you know how to write your favourite sports ?the food you eat?

4. The students should not be asked to read the words he has written.
5. While the student is writing, the teacher should observe carefully the correct spelling, reversed letters, words written right to left, series of words, number of syllables in words, capital letters
6. Count the number of words correctly written by the student alone.

BIKS AND GUTCHES

1. It is important that this test be administered in a natural, conversational tone.
2. The tester introduces the items. He/ She reads the text and pauses at the gaps for the student to say the word.
3. Make copies of the answer.

Name: _____ First Check Date: _____ Score: _____
Date of Birth: _____ Second Check Date: _____ Score: _____
Third Check Date: _____ Score: _____

- | | |
|-------------------|----------------------|
| 1. climber _____ | 19. will paint _____ |
| 2. houses _____ | 20. wugs _____ |
| 3. Father's _____ | 21. bods _____ |
| 4. opening _____ | 22. bodded _____ |
| 5. opens _____ | 23. bodding _____ |
| 6. opened _____ | 24. Seaweed _____ |

7. himself _____	25 swept _____
8. Wrote _____	26. will sweep _____
9. books _____	27.calves _____
10. sat _____	28. nazzes _____
11. biks _____	29. will naz _____
12. gutches _____	30.oldest _____
13. mots _____	31. older _____
14. feet _____	32. happiest _____
15. washes _____	33.happier _____
16. paints _____	34. men _____
17. painted _____	35. guns _____
18. painter _____	36. their _____

4. Record the response given by the student. Write down any incorrect response a student gives. Check the correct ones and mark the ones he refuses with x.

WRITING VOCABULARY OBSERVATION SHEET

Date: _____

Name: _____ Age: _____

Recorder: _____ Date of Birth: _____

TEST SCORE:

(Fold heading under before student uses sheet)

LIST A Practice Word	LIST B Practice Word	LIST C Practice Word
the	said	is

I	and	Father
Mother	to	come
are	will	for
here	look	a
me	he	you
shouted	up	at
am	like	school
with	in	went
car	where	get
children	Mr	went
help	going	they
not	big	ready
too	going	this
meet	let	boys
away	on	please

Climb the tree

This boy says, 'Watch me climb the tree.'

What is he doing? Yes, climbing the tree.

He is careful when he climbs.

1. He is a good _____.

The tree house

These children know how to build a house in a tree.

2. Children like to build lots of _____ in trees.

3. The ladder belongs to Father.
Whose ladder is it?

It is _____ ladder.

Open the door

The children said to the lady, 'Open the door.'

4. The lady is _____ the door.
5. But she is careful when she _____ it.
6. Yesterday she nearly knocked the little girl over
When she _____ the door.

Write your name

This boy can write his name on paper.

7. He can write his name all by _____.

8. Yesterday he did the same thing. Yesterday he
_____ his name.

9. The boy has this book and this book.
He has two _____.

10. All the children in this school sit on the floor.
They did the same thing yesterday.
Yesterday they all _____ on the floor.

Biks and gutches

11. This is a bik and here is another bik.
There are two _____.
12. There is a gutch and here is another gutch.
There are two _____.

Mot the ball

13. The big girl can mot the ball with her foot.

Say 'mot'

What does she do?

She _____ the ball.

14. When the ball rolls very fast she can stop it

With both her (*pointing at both feet*) _____.

Wash the car

15. You have to wash a car when it gets dirty.

This lady often does this.

This lady often _____ her car.

Paint a picture

16. Peter is painting.
He is happy when he _____.
17. Yesterday he did this.
Yesterday he _____.
18. I call him a happy little _____.
19. Tomorrow he'll do it again.
Tomorrow he _____.
20. He might paint a wug.
Say 'wug'.
He might even paint two _____.

Bod the seaweed

21. These boats have been out to gather seaweed.
They have to bod the seaweed into big heaps.
Say 'bod'.
Everyone does this.
This man does this.
22. Yesterday they _____ the seaweed on to
Boats like this
23. This man is not _____ his seaweed
Into a big heap.
24. They get lots and lots of _____.

Bod the seaweed

25. Did you ever see people sweep the street?

All these ladies sweep the streets.

Yesterday they did the same thing.

Yesterday they _____ the streets.

26. And tomorrow I think they _____

The street again.

Calves naz

27. This is a calf and here are lots of _____

28. This calf knows how to naz.

Say 'naz'.

What is he doing?

He is nazzing.

Every day he does this.

Every day he _____.

29. Tomorrow he will do it.

Tomorrow he _____.

Happy people

30. This lady is old.
No one is as old as her.
She is the _____ one.
31. Is the girl as old as the lady?
I think the lady is _____ than the girl.
32. These people have happy faces.
This one is happy.
This one is very happy.
And this one is very, very happy.
The last one seems to be the _____ one.
33. I think this one is happy but I think
that this one is very happy.
I think this one is _____ than that one.

Men and guns

34. This is a man and here is another man.

There are two _____.

35. This man has a gun, and this man has a gun.

They have two _____.

36. This man put his gun away and this man

Put his gun away.

They both put _____ guns away.