



May 4, 2016

**DIVISION MEMORANDUM**

No. 71, s. 2016



**DIVISION ICT SUMMER CAMP**

To: Assistant Schools Division Superintendent  
 Division Chief  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads  
 Kaypian National High School  
 Muzon Harmony Hills High School  
 Marangal High School  
 San Jose del Monte National High School

1. This is to announce the conduct of the **DIVISION ICT SUMMER CAMP**, spearheaded by the City Government, Public Employment Service Office (PESO) and DepEd Schools Division Office from May 10 – 27, 2016 in selected public secondary schools.
2. The thrust of this project is to develop and enhance basic and advance Information and Communication Technology (ICT) skills relevant to the use of MS Office applications and other productivity tools.
3. Participants include Out-of-School youths (OSY) and ALS learners of the community around the public secondary schools.
4. Schedule and venue are as follows:

VENUE	TOPIC	NÖ. OF PARTICIPANTS	DATE	TIME
<ul style="list-style-type: none"> <li>• Kaypian National High School</li> <li>• Muzon Harmony Hills High School</li> <li>• Marangal High School</li> <li>• San Jose del Monte National High School</li> </ul>	Productivity Tools MS Office 2016 <ul style="list-style-type: none"> <li>• MS Word 2016</li> <li>• MS Excel 2016</li> <li>• MS Powerpoint 2016</li> </ul> Advance ICT Skills	25 Learners (Batch 1)	May 10-14, 2016	8:00 am – 12:00 nn
		25 Learners (Batch 2)	May 10-14, 2016	1:00 pm – 5:00 pm
		25 Learners (Batch 3)	May 16-20, 2016	8:00 am – 12:00 nn
		25 Learners (Batch 4)	May 16-20, 2016	1:00 pm – 5:00 pm
		25 Learners (Batch 5)	May 23-27, 2016	8:00 am – 12:00 nn
		25 Learners (Batch 6)	May 23-27, 2016	1:00 pm – 5:00 pm

5. Immediate and wide dissemination of this memorandum is desired.

*[Signature]*  
**GERMELINA H. PASCUAL, CESO V**  
 Schools Division Superintendent

