



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region III
DIVISION OF CITY SCHOOLS
City of San Jose del Monte



website: www.depedcsjdm.webs.com / e-mail: deped_csjdm@yahoo.com / telefax: (044) 815-2815

May 16, 2016

DIVISION MEMORANDUM

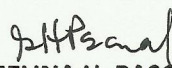
No. 83 s. 2016

To : Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
District Supervisors
Heads of Private Senior High School Providers



WORKSHOP ON ELECTRONIC PREPARATION OF SENIOR HIGH SCHOOL CLASS PROGRAM for Private Senior High School Providers

1. This Office announces the conduct of *Workshop on Electronic Preparation of Senior High School Class Program for Private Senior High School Providers* on the following dates at the Division Library Hub, 8:00 AM to 5:00 PM:
 - a. May 24, 2016 -TVIs, HEIs & BPC
 - b. May 25, 2016 -Private Secondary Schools
2. The workshop will equip the participants with insights on and skills in preparing class program for senior high school using an electronic tool.
3. Participants to the workshop are as follows:
 - a. School Heads/Administrators
 - b. Senior High School Coordinators
 - c. Grade 10 Curriculum Chairpersons/ICT Coordinators
4. To cover the costs for the food of the participants, a registration fee of Two Hundred Pesos (Php200) shall be collected from each of the participant payable to the Treasurer of the Division Association of Private SHS Providers.
5. Participants must bring the following:
 - a. Laptop
 - b. Extension Cord
 - c. School Form 7
6. Immediate and wide dissemination of this memorandum is desired.


GERMELINA H. PASCUAL, CESO V
Schools Division Superintendent