

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Region III**  
**CITY SCHOOLS DIVISION**  
City of San Jose Del Monte



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May 17, 2016

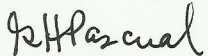
Division Memorandum  
No. 05 s. 2016



To : Division Chiefs  
Public Schools District Supervisors  
Public Schools Secondary and Elementary School Heads  
All others concerned

**COMPREHENSIVE SCHOOL SAFETY TRAINING**

1. Per DepEd Order No. 55 s. 2007 titled ***"Prioritizing the Mainstreaming of Disaster Risk Reduction and Management in the School System & Implementation of Program and Projects Relative Therefor"*** which mandates the development and implementation of a *Safe Schools Program*, this Office will conduct a (3) three-day seminar / workshop on Comprehensive School Safety Training for School Heads on May 25 - 27, 2016 at College of Saint Anthony Quirino Highway, San Jose Del Monte City.
2. Enclosure no. 1 shows the CSS Training Matrix while enclosure no. 2 indicates the members of Technical Committee.
3. Participants to the activity are 34 Elementary and 18 Secondary School Heads, strictly no representative / proxy.
4. For wide dissemination and appropriate action.

  
**GERMELINA H. PASCUAL, CESO V**  
Schools Division Superintendent

**COMPREHENSIVE SCHOOL SAFETY TRAINING FOR SCHOOL HEADS****(May 25 – 27, 2016)****COLLEGE OF ST. ANTHONY****Quirino Highway San Jose Del Monte City, Bulacan****TECHNICAL COMMITTEE**

<b>PROGRAM OVERSEER</b>	<b>BERNADETTE B. ROSAROSO</b> – Education Program Supervisor (SGOD)
<b>PROJECT ENCORE - CSS TECHNICAL WORKING GROUP</b>	<b>MANUEL T. CALIBOSO</b> - Over-all Program Coordinator, DRRM Focal Person (SDO), Resource Speaker, Logistics
<b>CONTENT FACILITATOR / LECTURER / MASTER TRAINERS</b>	<b>CHRISTOPHER B. ALBINO</b> - School Head , ( San Isidro Elementary School), Resource Speaker
<b>SAVE THE CHILDREN – PHILIPPINES  AREA COORDINATOR</b>	<b>MYKA VIERNES</b> – Training Support, Project ENCORE
<b>SAVE THE CHILDREN - PHILIPPINES CSS MASTER TRAINERS RESOURCE SPEAKERS</b>	<b>TERESITA S. PADILLA</b> – Public Schools District Supervisor (Schools Division Office)
	<b>ANGELINA F. LIM</b> – School Head (San Martin BBC Elementary School)
	<b>CRISTINA T. SANTIAGO</b> – School Head (Citrus National High School)
	<b>DARLAN R. GRAGEDA, JR.</b> – School Head (Paradise Farms Community School)
	<b>ISAAC JAY B. SALINAS</b> – Engineer III, ( Schools Division Office)
	<b>CONRADO O. ABRAHAM</b> – Education Program Specialist II (Social Mobilization and Networking)
<b>REGISTRATION</b>	<b>MANUEL P. DELA CRUZ</b> – Senior Education Program Specialist (HRD)
	<b>SAMUEL S. CARIÑO</b> – Education Program Specialist II (HRD)
<b>ON-LINE EVALUATION</b>	<b>ARTHUR T. FRANCISCO</b> – Information Technology Officer (SDO)
	<b>ROBESA R. HILARIO</b> – Senior Education Program Specialist (Evaluation and Monitoring)
	<b>URCESIO A. SEPE</b> – Education Program Specialist II (Evaluation and Monitoring)
<b>DOCUMENTATION</b>	<b>MARY ANN M. NEIRA</b> - Senior Education Program Specialist (Social Mobilization and Networking)
<b>MASTER OF CEREMONY</b>	<b>SAMUEL S. CARIÑO</b> – Education Program Specialist II (HRD)

**Training Matrix on Comprehensive School Safety**  
**College of St. Anthony**  
**(May 25 - 27, 2016)**

TIME	DAY 1	DAY 2	DAY 3
7:00 - 8:00	<b>Registration</b>		
8:00 - 8:30	<b>Opening Program</b>	<b>Preliminaries</b>	<b>Preliminaries</b>
8:30 - 9:30	<b>Module 1</b> Session 1: Basic Concepts of DRR and its legal bases <b>Ms. Angelina F. Lim</b>	<b>Module 4</b> Session 2: Developing a Risk Reduction Plan <b>Mr. Christopher B. Albino</b>	<b>Module 6</b> Session 3: Overview of Psychosocial Support <b>Ms. Angelina F. Lim</b>
9:30 - 9:45	<b>BREAK</b>		
9:45 - 12:00	<b>Module 1</b> Session 2: Basic Concepts of CCA and its legal bases <b>Ms. Cristina T. Santiago</b>	<b>Module 5</b> Session 1: Activating the Incident Command System in a School Emergency <b>Ms. Teresita S. Padilla</b>	<b>Module 7</b> Session 1: Planning For Monitoring, Sharing and Advocating <b>Mr. Conrado O. Abraham</b>
12:00 - 1:00	<b>LUNCH</b>		
1:00 - 1:30	<b>Module 2</b> Session 1: Introduction to Comprehensive School Safety <b>Mr. Manuel T. Caliboso</b>	<b>Module 5</b> Session 2: Standard Operating Procedures <b>Mr. Darlan R. Grageda, Jr.</b>	<b>Module 8</b> Session 1: Steps and Procedures During and After a Disaster <b>Ms. Cristina T. Santiago</b>
1:30 - 2:30	<b>Module 2</b> Session 2: Introduction to School Disaster Risk Reduction and Management <b>Ms. Cristina T. Santiago</b>	<b>Module 5</b> Session 3: School Drill Procedure <b>Ms. Teresita S. Padilla</b>	<b>Module 9</b> Session 1: Child participation in DRR and CCA <b>Ms. Angelina F. Lim</b>
2:30 - 3:00	<b>Module 3</b> Session 1: Activities Assessing Risks, Hazards, Vulnerabilities and Capacities <b>Engr. Isaac Jay B. Salinas</b>	<b>Module 5</b> Session 4: Emergency Provisions <b>Mr. Darlan R. Grageda, Jr.</b>	<b>Module 9</b> Session 2: Organization of Children's DRR and CCA Groups in Schools <b>Mr. Conrado O. Abraham</b>
3:00 - 3:15	<b>BREAK</b>		
3:15 - 4:00	<b>Module 3</b> Session 2: Early Warning Systems <b>Mr. Darlan R. Grageda, Jr.</b>	<b>Module 6</b> Session 1: Post Disaster Assessment <b>Engr. Isaac Jay B. Salinas</b>	<b>Strategic Planning</b>
4:00 - 5:00	<b>Module 4</b> Session 1: Key Messages on Actions to be taken to Reduce Danger <b>Ms. Angelina F. Lim</b>	<b>Module 6</b> Session 2: Educational Continuity Plan <b>Mr. Manuel T. Caliboso</b>	<b>Closing Program</b>